

PROPOSED MINUTES
Community Mental Health of Ottawa County – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, January 28, 2008

PRESENT: Edward Berghorst, Rita Bird, Mark Bombara, Mary Ann Cartwright, Donald Disselkoe, Rebecca Gretzner, Richard Kanten, Rosa Nino, Barbara VanderVeen, Keith Van Zoeren

ABSENT: Joyce Kortman

STAFF: Michael Brashears (via telephone), Albert Doorn, Gentry Mohr, Betty O'Rourke, Greg Hofman, Jane Longstreet, Rick Hunter, Pat O'Rourke, Jennifer Luzum, Patricia Genesky

OTHERS: June Hagan, Julie Zenk

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson called the January 28, 2008 meeting to order at 3:00 pm. He noted that Dr. Brashears was available at this meeting via teleconferencing.

INVOCATION

Keith Van Zoeren provided the invocation

Mr. Van Zoeren introduced Mr. Kanten and Ms. Nino to the Board of Directors and asked that they share some background information about themselves.

CMHOC MISSION & VISION STATEMENT

Mr. Van Zoeren noted the Mission Statement.

PUBLIC COMMENT

Ms. Brenda Witte
9522 Grand Ridge Drive
Zeeland, MI

Ms. Witte distributed information to the Board and requested placement for her multiply-handicapped son at Harbor House. She noted concerns that CMHOC is not placing appropriately in residential settings. She stated that her family is in need of support and provided information regarding family medical concerns that will make caring for their child even more difficult.

Ann LaDuke

Ms. Laduke addressed concerns about her two children with developmental disabilities who wish to be placed in the same residential setting. She expressed her concerns that only those consumers in crisis are being placed.

CONSENT ITEMS

CMH 08-004 Motion: To approve by consent the following items:

- a. Agenda of January 28, 2008 Board of Directors Meeting

- b. Minutes of December 17, 2007 Board of Directors Meeting
- c. Minutes of January 10, 2007 Board of Directors Meeting
- d. January Service Contracts as presented
- e. November and December 2007 Financial Statements as presented
- f. FY 2007/2008 Budget Adjustment #2 as presented

Moved by: Berghorst

Supported by: Disselkoen

MOTION CARRIED

CHAIRPERSON'S REPORT

Employee of the Month Awards

Mr. Van Zoeren recognized the recipients of the Employee of the Month Award for September 2007 – Patrick O'Rourke; October 2007 – Michelle Warners; and November 2007 – Jeni Bolema.

Mr. Van Zoeren noted that the first meeting of the full Boards from Ottawa and Muskegon has been scheduled for Friday, March 14 at 3:00 p.m. The purpose of this meeting is to build relationship with Muskegon and to discuss the Affiliation's future.

The February 18, 2008 Board meeting will be held at 2:30 p.m. at Kandu Industries.

Mr. Van Zoeren has appointed Ms. Bird as Chair of the Program Planning & Quality Improvement Committee.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears congratulated Ms. Bird on her appointment as Chair of the Program Planning & Quality Improvement Committee.

Dr. Brashears reviewed his written report and answered questions.

Dr. Brashears stated that he has authorized seven residential placements. He will present a cost/benefit report to the Board outlining the impact on the budget.

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright

Ms. Cartwright noted three items from the Committee meeting:

1. Concern over high rate increase requested by Hope Network. Dr. Brashears will contact Hope Network to address these issues. In the meantime, alternative placements are being explored.
2. The process for reviewing contracts less than \$1,000 per week was discussed. The item was tabled until Dr. Brashears can make recommendations to the Committee.
3. Brinks Facility Shift in Funding – This item was also tabled by the committee to give Dr. Brashears an opportunity to complete some additional research, as he was uncomfortable with making any recommendation. Dr. Brashears stated that he has since spoken with Muskegon's Executive Director regarding this issue. He noted that after speaking with Mr. North, he is comfortable with approving the agreement, even though he questions how Muskegon can accomplish their goals with regard to this facility.

Community Relations Committee – Barbara Vander Veen – no report. Dr. Brashears indicated that he felt the Community Dialogue went very well.

Program Planning & Quality Improvement – Keith Van Zoeren – no additional report.

COMMUNICATIONS & PRESENTATIONS

Recipient Rights Annual Report – Gentry Mohr

Ms. Mohr noted that this report has already been accepted by the State and was being presented to the Board for information. She asked the Board members to provide feedback on any additional information they would like to see contained in these reports.

Ms. Mohr discussed Abuse Classes I, II and III and noted that she will provide written definitions to the Board. She also provided information about the appeal process.

OLD BUSINESS

No Old Business

NEW BUSINESS

Consumer Advisory Committee Appointments

CMH 08-005 Motion: To appoint Kristine Nale, Stephanie Karr, and James Veling to the Consumer Advisory Committee, each for a two (2) year term.

Moved by: Disselkoen

Supported by: Bombara

MOTION CARRIED

Clinical Privileging

CMH 08-006 Motion: To approve the Application and Authorization for Appointment and Reappointment of Clinical Privileges for Isha Salva, MD

Moved by: Berghorst

Supported by: Cartwright

MOTION CARRIED

CMH 08-007 Motion: To approve the Application and Authorization for Appointment and Reappointment of Clinical Privileges for Mary Derksen, NP

Moved by: Cartwright

Supported by: Berghorst

MOTION CARRIED

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Mr. Van Zoeren reminded the Board of the MACMHB Winter Conference on February 26 and 27. He encouraged Board members to attend.

BOARD REVIEW OF THE DAYS BUSINESS

None

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT

CMH 08-008 Motion: To adjourn the January 28, 2008 Board of Directors meeting.

Moved by: Disselkoen
MOTION CARRIED

Supported by: Bird

Mr. Van Zoeren adjourned the January 28, 2008 meeting at 3:45 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary