

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, March 24, 2008

PRESENT: Edward Berghorst, Rita Bird, Mark Bombara, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Richard Kanten, Joyce Kortman, Barbara Vanderveen, Keith Van Zoeren

ABSENT: Rosa Nino

STAFF: Michael Brashears, Albert Doorn, Betty O'Rourke, Greg Hofman, Jane Longstreet, Rick Hunter, Pat O'Rourke, Patricia Genesky

OTHERS: June Hagan

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson, called the March 24, 2008 meeting to order at 3:00 pm.

INVOCATION

Mr. Van Zoeren provided the invocation

CMHOC MISSION & VISION STATEMENT

Mr. Van Zoeren noted the Mission and Vision Statement.

PUBLIC COMMENT

No Public Comment.

COMMUNICATIONS & PRESENTATIONS

Mr. Van Zoeren introduced Representative Arlan Meekhof, who was in attendance to present a tribute to Mr. Mark Bombara for his years of service to the Mental Health Board. Mr. Van Zoeren also presented Mr. Bombara with a plaque of appreciation on behalf of the Board of Directors

Mr. Bombara expressed his thanks for the opportunity to serve the consumers of CMHOC for the past 13 years.

CONSENT ITEMS

CMH 08-011 Motion: To approve by consent the following items:

- a. Agenda for the March 24, 2008 Board of Directors Meeting
- b. Minutes from the February 18, 2008 Board of Directors Meeting
- c. March Service Contracts as presented
- d. February Financial Statements as presented
- e. FY 2007/2008 Budget Adjustment #4 as presented

Moved by: Disselkoen Supported by: Berghorst

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Van Zoeren noted that the organizational meeting of the Board will be held on April 28 just prior to the regular monthly meeting. He has appointed Mr. Berghorst and Ms. Gretzner to the nominating committee, and has invited Ms. Kortman to participate. Mr. Van Zoeren introduced Ms. Michelle Bucek, who has been appointed to the Board of Directors and will begin her three year term on April 1, 2008.

Mr. Van Zoeren noted that there will be a Board Work Session on Monday, May 12 at 3:00 p.m. Board policies, bylaws, and the orientation process will be reviewed.

Vicki Berghuis (December) and Albert Brookhuis (January) were recognized as staff of the month.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears noted that Executive Director Reports will be posted on the CMH portal. He acknowledged CMH management staff, commenting on their professionalism since his arrival. He has held several "meet the director" luncheons with the staff, which have been well attended. Employee moral, reduction of services, and need for the strategic plan have all been addressed at all three meetings. He has been reviewing systems in an effort to become better acquainted with the CMHOC clinical systems, starting with the Assertive Community Treatment (ACT) program. He plans to present on the various CMH systems/programs to the PPQI Committee starting in April. He has also been meeting with various County Department heads.

The CMHOC & Muskegon CMH Boards held a joint meeting of the full boards on March 14. It was decided that the full boards will meet at least twice per year.

The second Community Dialogue related to state of the CMH budget was held on March 17. There was a good turn out. He recommends scheduling another forum in May.

He has developed a permanent leadership structure within the agency. This leadership group has been conducting an analysis of clinical services and developing a strategy to deal with the projected budget deficit

CMH 08-012 Motion: To accept the Executive Director's March report as presented

Moved by: Disselkoen

Supported by: Kanten

MOTION CARRIED

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright

Ms. Cartwright provided a summary of the business of the March 13, 2008 Finance Committee Meeting. She noted that Dr. Brashears presented a contract approval process and a budget deficit reduction strategy for the Committee's approval.

CMH 08-013 Motion: To approve the recommended contract approval process as presented

Moved by: Berghorst

Supported by: Bombara

MOTION CARRIED

CMH 08-014 Motion: To approve the CMHOC FY2008 Budget Deficit Reduction Strategy
Moved by: Berghorst Supported by: Cartwright
MOTION CARRIED

Dr. Brashears provided further comment on the Budget Deficit Reduction Strategy. He noted that because the recommendations presented to the Board in December were not approved by the Board, he has developed this new proposed strategy. He recommends engaging in complete analysis of all programs before making any final recommendations and anticipates that this will take approximately two to three months.

Community Relations Committee – Barbara Vander Veen

As there was no Community Relations Committee meeting in February, there was no report.

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird noted that Dr. Brashears will be providing regular service presentations to the committee. He invites suggestions from all Board members regarding these presentations. CMHOC has been granted a license from the State to provide Substance Abuse Treatment. The Committee has developed their roles and responsibilities, which will be reviewed at the May work session. The next meeting of the Committee will be Monday, April 14 at 3:30 p.m.

OLD BUSINESS

No old business

NEW BUSINESS

Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program – Amendment No. 6 for FY 2007/08. – Dr. Michael Brashears

Dr. Brashears reviewed the amended contract and answered questions. Of note is the requirement that Medicaid providers ensure that Evidence Based Practices are available to Medicaid recipients. The Department of Community Health is also requiring an increase in services to children and their families and individuals with Substance Use Disorders.

CMH 08-015 Motion: To acknowledge receipt of the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program – Amendment No. 6 for FY 2007/08 and accept for information.

Moved by: Disselkoen Supported by: Cartwright

MOTION CARRIED

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Bird commented on the budget concerns and cutting services

Ms. Vander Veen noted that she attended the Legislative Committee meeting recently.

Mark Bombara noted that two legislators were in attendance at the legislative breakfast during the Winter Conference. There was a good discussion centered on funding equity.

Mr. Van Zoeren indicated that there will be three seminars starting April 22 sponsored by Christ Memorial Church regarding supporting families of those with Mental Illness. Mr. Bombara and Dr. Brashears will make presentations.

Ms. Vander Veen requested that she be removed as Chair of the Community Relations Committee as she does not have the time available to devote to that position

Ms. Kortman attended the National Association of Counties conference.

PUBLIC COMMENT

Jenna (no last name or address given)

Jenna noted the need to find a permanent home for the Grand Haven Clubhouse, indicating that she was excited about merging with the Lakeshore Clubhouse. She discussed the work-ordered day and its value.

Unidentified Speaker:

She noted that she was not enthusiastic about the work-ordered day as there was not enough for the consumers to do.

Unidentified Speaker:

Speaker wished to make a rebuttal regarding the work-ordered day at the Clubhouse. She noted that they are busy from start to finish each day. She expressed her appreciation for the Clubhouse Program.

ADJOURNMENT

CMH 08-016 Motion: To adjourn the March 24, 2008 CMH Board of Directors meeting.

Moved by: Cartwright

Supported by: Disselkoen

MOTION CARRIED

Mr. Van Zoeren adjourned the March 24, 2008 meeting at 4:17 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary