

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, May 19, 2008

PRESENT: Edward Berghorst, Rita Bird, Michelle Bucek, Rebecca Gretzner, Richard Kanten, Joyce Kortman, Keith Van Zoeren, Donald Disselkoen

ABSENT: Barbara Vanderveen, Mary Ann Cartwright, Rosa Nino

STAFF: Michael Brashears, Patricia Genesky, Greg Hofman, Gentry Mohr, Patrick O'Rourke

OTHERS: John Blissett, June Hagan

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson, called the May 19, 2008 meeting to order at 1:00 pm.

INVOCATION

Ms. Bird provided the invocation.

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the proposed Mission and Vision Statements.

Ms. Hagan introduced Mr. John Blissett, the new Community Mental Health of Ottawa County Finance Manager, who will represent Fiscal Services at future committee and Board meetings. Mr. Van Zoeren thanked Ms. Hagan for her efforts during the interim period.

PUBLIC COMMENT

No public comment

CONSENT ITEMS

CMH 08-018 Motion: To approve by consent the following items:

- a. Agenda for May 19, 2008 Board of Directors Meeting
- b. Minutes of April 28, 2008 Board of Directors Meeting
- c. May Service Contracts as presented
- d. April 2008 Financial Statements as presented
- e. FY 2007/2008 Budget Adjustment #6 as presented

Moved by: Berghorst Supported by: Disselkoen

MOTION CARRIED

COMMUNICATIONS & PRESENTATIONS

First Quarter FY 2007/2008 Performance Indicators – Greg Hofman

Mr. Hofman reviewed the performance indicators as presented and answered questions. Of note was the indicator relative to timeliness in starting services. Leadership has been closely monitoring this indicator and is working on both long and short-term plans to improve these percentages.

CHAIRPERSON'S REPORT

Mr. Van Zoeren noted that a joint meeting of the CMHOC and Muskegon CMH services Executive Committees is scheduled for Friday, May 23. The June CMHOC Board of Directors Annual Public Hearing is scheduled for June 23 at 6:00 p.m. in the Macatawa Conference Rooms of the DHS Building, 12185 James Street. The regular monthly board meeting will be immediately following the public hearing.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears reviewed his May, 2008 Executive Directors report and answered questions. Currently, there is an internal systems review being conducted by two separate work groups, who will compare their findings and make recommendations, which will be included in the Executive Director's Budget Deficit Reduction report during the June meeting.

Dr. Brashears introduced Kelly Sall, Consumer Services Representative, who reported on the 4th Annual Walk-A-Mile in My Shoes rally, which was recently held in Lansing.

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright

Ms. Cartwright was unavailable to report.

Program Planning & Quality Improvement Committee – Rita Bird

The Committee reviewed contracts as submitted. Not all of the contracts in today's packet were presented at the PPQI meeting, as some were finalized after that meeting was held. These additional contracts did go through the approval process during the Finance Committee meeting. Performance indicators were discussed. Staff is working with contract providers to address deficiencies and will report on progress in the near future. Recommended rate increases on these contracts will be held in abeyance until performance indicators are met.

Staff is addressing performance indicators regarding timeliness of services. At the next meeting, staff will provide a breakdown by consumer base of denials and referrals elsewhere.

Future presentations requested include information on the transportation committee meetings and how drivers and staff are trained and/or instructed to react during a medical emergency

ACT Plan of Correction – Michael Brashears

Dr. Brashears noted that the ACT Plan of Correction is not included in the Board packet, as it has not yet been approved by the State. He reviewed the State's findings regarding the ACT Team and the plan of correction submitted by CMHOC to the State.

OLD BUSINESS

No Old Business

NEW BUSINESS

Compliance and Financial Audits – June Hagan

Ms. Hagan introduced Mr. Steven Blann from Rehmann Robson, who reported the findings of audits recently conducted for CMHOC and Muskegon CMH Services. He noted that the financial and compliance audits are a requirement of MDCH and will be conducted on an annual basis.

CMH 08-019 Motion: To accept for information the 9/30/07 CAFR and Compliance Audit
for Ottawa County Community Mental Health

Moved by: Disselkoen

Supported by: Kortman

MOTION CARRIED

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

PUBLIC COMMENT

Sandra Keirnan
426 Century Lane
Holland, MI 49423

Ms. Keirnan questioned CMHOC's role in residential treatment for juveniles with mental illness who are incarcerated. Dr. Brashears noted that CMHOC does not have role in the approval and/or authorization process for children in that circumstance and it would be the responsibility of the judicial system or DHS. However, CMHOC does have a collaborative effort with those departments.

ADJOURNMENT

Mr. Van Zoeren adjourned the May 19, 2008 CMHOC Board of Directors meeting at 2:23 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary