

Approved Minutes
Community Mental Health of Ottawa County Board of Directors
Monday, August 25, 2008

PRESENT: Edward Berghorst, Rita Bird, Donald Disselkoen, Rebecca Gretzner, Richard Kanten, Joyce Kortman, Rosa Nino, Keith Van Zoeren

ABSENT: Mary Ann Cartwright, Michelle Bucek, Barbara Vanderveen

STAFF: Michael Brashears, Patricia Genesky

OTHERS: June Hagan

CALL TO ORDER

Mr. Van Zoeren, Chairperson, called the August 25, 2008 CMHOC Board of Directors meeting to order at 3:03 p.m. He welcomed Ms. Penny Hess to the CMH Board of Directors.

INVOCATION

Ms. Bird provided the invocation

CMHOC MISSION & VISION STATEMENTS

Mr. Van Zoeren noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

No public comment

CONSENT ITEMS

CMH 08-034 To approve by consent the following items:

- Agenda for the August 25, 2008 Board of Directors Meeting
- Minutes from the July 28, 2008 Board of Directors Meeting
- August Service Contracts as presented
- July 2008 Financial Statements as presented
- FY 2007/2008 Budget Adjustment #9 as presented

Moved by: Berghorst

Supported by: Disselkoen

MOTION CARRIED

COMMUNICATIONS AND PRESENTATIONS

None

CHAIRPERSON'S REPORT

Executive Committee Meeting Minutes

Mr. Van Zoeren noted that minutes from the August Executive Committee were included in the Board packet. Dr. Brashears will submit his plans for closing the budget deficit at the September Board meeting

A Board self-assessment tool has been distributed. Please complete and return to the Administrative Assistant by Friday, September 12. The results will be reviewed and discussed at the September Board meeting.

The September 22, 2008 CMH Board of Directors meeting will be held at the Lakeshore Clubhouse, 400 136th Avenue, Holland.

The Executive Committee has requested and been granted a meeting with Rep. Pete Hoekstra to talk about CMS rule changes. The meeting is scheduled for Thursday, August 28 at 9:00 a.m. Mr. Van Zoeren invited Board members to attend if they are available. Dr. Brashears will provide talking points to Board members.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears noted that he is currently developing a new format for his written Executive Director's report. It will appear in a newsletter format that might also be shared with stakeholders and the community as well as Board members. A sample of this newsletter will be available at the September Board meeting.

Dr. Darren Lubbers has joined the CMHOC Management Team as Program Coordinator, focusing on Program Development, Evidence Based Practice Implementation, and Outcome assessments. Dr. Lubbers has vast experience in implementing EBP, currently teaches at Wayne State University, and is knowledgeable in research and design.

Dr. Brashears presented his Systems Look Overview to a group of over 40 contract providers. The presentation was well received and the groundwork for a structured process for receiving feedback has been laid. Dr. Brashears also intends to present his findings to the community, stakeholders, and County Commissioners, noting that this is consistent with the recommendations in the Plante & Moran study.

Along with Mr. Albert Doorn, Dr. Brashears met with a group of residential providers to talk specifically about the residential system of care and to identify some best practices. There was discussion pertaining to building residential infrastructure in Ottawa County and expanding specialized residential services in this county in order to avoid sending consumers to out-of-county facilities.

Dr. Brashears has invited Mr. Michael Head to visit CMHOC. Mr. Head has agreed to visit, but has not provided prospective dates. Dr. Brashears will continue to pursue this meeting.

A CMH All Staff meeting will be held in early September, at which time Dr. Brashears will present the Systems Look findings to staff. He will discuss his expectations, conflict resolution guidelines, and issues related to professionalism. Awards will be given to staff, including the Staff of the Year award and the Distinguished Service Award. He invited Board members to attend if they so desired.

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright
Ms. Cartwright was unavailable to report

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird stated that contracts were reviewed and approved for forwarding to the Board. In reviewing contracts, it was discovered that one had a “fair” and “poor” satisfaction rating. The Committee members requested that staff follow up on this type of rating to be certain that they are legitimate complaints. The Committee has requested a presentation on the analysis of future needs for OAC consumers transitioning into our services and how the rule changes may affect these consumers. The committee will continue to look at what types of services are considered CLS rather than Skill Building and/or Personal Care. An update on the medical emergency protocol was requested. Consumer and guardian surveys showed there were some concerns about safety and the Committee has requested that Mr. Hofman investigate and report back. An analysis of the questions on the survey was also requested. Ms. Kortman expressed her concerns that consumers and guardians might resist answering questions on the survey for fear of repercussions. Dr. Brashears noted that the process can be reviewed at the next PPQI meeting.

OLD BUSINESS

None

NEW BUSINESS

Clinical Privileging

CMH 08-035 To approve the Privileging Performance Evaluation/Contract for Ronald VanValkenburg, MD

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

CMH 08-036 To approve the Privileging Performance Evaluation/Contract for Edward C. Swart, Ph.D.

Moved by: Kortman Supported by: Disselkoen

MOTION CARRIED

CMH 08-037 To approve the Privileging Performance Evaluation/Contract for Dhanashree T. Mahesh, MD

Moved by: Disselkoen Supported by: Kortman

MOTION CARRIED

CMH 08-038 To approve the Privileging Performance Evaluation/Contract for Jacqueline Moses, MD

Moved by: Disselkoen Supported by: Kortman

MOTION CARRIED

Dr. Brashears expressed his appreciation to the Contract Manager, Kathy Coffey as well as Mr. Hofman and Ms. Longstreet for their efforts and success in retaining physicians to fill in during the absence of the staff psychiatrist

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

None

PUBLIC COMMENT

No public comment

ADJOURNMENT

CMH 08-039 Motion: To adjourn the August 25, 2008 CMHOC Board of Directors meeting

Moved by: Disselkoen

Supported by: Berghorst

MOTION CARRIED

Mr. Van Zoeren adjourned the August 25, 2008 CMHOC Board of Directors meeting at 3:31 p.m.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary