

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
Lakeshore Clubhouse
400 136th Avenue, Suite 300, Holland, MI 49424
Monday, September 22, 2008

PRESENT: Edward Berghorst, Rita Bird, Michelle Bucek, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Penny Hesse, Joyce Kortman, Rosa Nino, Keith Van Zoeren

ABSENT: Richard Kanten, Barbara Vanderveen

STAFF: Michael Brashears, John Blissett, Greg Hofman, Gentry Mohr, Patrick O'Rourke, Patricia Genesky

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson, called the September 22, 2008 CMH Board of Directors meeting to order at 3:00 pm. He expressed his appreciation to the Clubhouse members and staff for the tour and accommodations for the meeting.

INVOCATION

Ms. Kortman provided the invocation.

CMHOC MISSION AND VISION STATEMENT

Mr. Van Zoeren noted the Mission and vision Statement.

COMMUNICATIONS & PRESENTATIONS

Lakeshore Clubhouse – Vanessa Werle and Clubhouse members

The Lakeshore Clubhouse members provided a presentation to the Board members and community. The presentation reviewed activities in which the Clubhouse members participate including the work ordered day, recreational, educational, and volunteer opportunities. It was noted that the Lakeshore Clubhouse has just celebrated 10 years in this location. There are currently 122 members enrolled, with daily attendance of approximately 60 members.

PUBLIC COMMENT

No Public Comment.

CONSENT ITEMS

CMH 08-040 Motion: To approve by consent the following items:

- a. Agenda for the September 22, 2008 Board of Directors Meeting
- b. Minutes of the August 25, 2008 Board of Directors Meeting
- c. September Service Contracts as presented
- d. August 2008 Financial Statements as presented
- e. FY 2007/2008 Budget Adjustment #10 as presented

Moved by: Berghorst

Supported by: Cartwright

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Van Zoeren reminded Board members that the self-assessment results will be reviewed at the October meeting. He requested that Board members who have not returned the do so as soon as possible in order to compile the findings. Mr. Van Zoeren appointed Mr. Berghorst and Ms.

Cartwright as voting delegates at the MACMHB Association's Fall Conference. The next meeting of the Affiliation Executive Committees is scheduled for November 14.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears thanked the Clubhouse members and staff for hosting the Board meeting. He discussed the Clubhouse and Drop-In Center programs, noting that both are required services and are essential CMHOC programs. He reported that he has sent a letter to Rep. Hoekstra as follow-up from a recent meeting regarding the proposed CMS rule changes, and he has been in contact with the Pamela Fisher of The Holland Sentinel. He reviewed information contained in his September 22, 2008 Executive Director's report and answered questions.

Dr. Brashears attended the recent MACMHB Association Executive Directors' Forum, as well as several MACMHB Association Committee meetings. Mr. Michael Head has reported that there will be several community meetings scheduled related to the concept paper recently released by MDCH (tentative date of October 6 in Grand Rapids). Regarding the Board Association Committee members, Dr. Brashears expressed his concern that these committees do not have a strong Board member presence in the decision-making process. It appears that the committee representation is primarily made up of Executive Director's rather than Board members. He recommends finding ways to increase Board member involvement in these committees.

COMMITTEE REPORTS

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird reported on the activities of the September 8, 2008 PPQI Committee meetings. Due to the Fall Conference, the next meeting of the Committee has been scheduled for October 6, 2008 at 3:30 p.m. Items on that agenda will include the Medical Emergency protocol, OAC transition planning, and a performance improvement plan.

Finance Committee – Mary Ann Cartwright

Ms. Cartwright reported on the activities of the September 11, 2008 Finance Committee meeting.

CMH 08-041 Motion: To open the Annual Public Hearing on the Proposed FY 2009 CMHOC Operating Budget.

Moved by: Cartwright

Supported by: Disselkoen

MOTION CARRIED.

PUBLIC COMMENT

No Public Comment.

CMH 08-042 Motion: To close the Annual Public Hearing,

Moved by: Disselkoen

Supported by: Berghorst

MOTION CARRIED

CMH 08-043 Motion: To approve the Proposed FY 2009 CMHOC Operating Budget

Moved by: Cartwright

Supported by: Berghorst

MOTION CARRIED

OLD BUSINESS

Update – Budget Deficit Reduction Plan – Michael Brashears

Dr. Brashears reported that CLS and residential placements continue to be the primary budget lines running at a deficit. Residential has stabilized somewhat, and there are plans to streamline CLS services in the next fiscal year. DCH has reallocated to CMHOC \$300,000 in General Fund from Muskegon and an additional \$75,000 from Genesee County, which has allowed us to close the FY2008 deficit. However, changes in service delivery and philosophy must occur in the coming year in order to address future deficit. Dr. Brashears also discussed the Budget Assumptions for FY2008.

NEW BUSINESS

No new business

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

No comments

PUBLIC COMMENT

Sandy Keirnan

Disability Network

Ms. Keirnan commented on the CMS rule changes and noted her concerns about the DCH concept paper.

Tom Bird

359 Waukazoo Drive

Holland, MI 49424

Mr. Bird commented on the DCH concept paper.

Beth Childress

Kandu Industries

4197 Sunnyside Drive

Holland, MI 49424

Ms. Childress commented on the DCH concept paper and discussed talking points.

ADJOURNMENT

CMH 08-044 Motion: To Adjourn the September 22, 2008 CMHOC Board of Directors meeting

Moved by: Disselkoen

Supported by: Berghorst

MOTION CARRIED

Mr. Van Zoeren adjourned the September 22, 2008 CMHOC Board of Director's meeting at 4:30 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary