

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, March 13, 2008

PRESENT: Mary Ann Cartwright, Ed Berghorst, Mark Bombara

ABSENT: Rita Bird, Joyce Kortman

STAFF: Michael Brashears, Patricia Genesky, Greg Hofman, Kathy Coffey, Albert Doorn

GUESTS: June Hagan

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the Finance Committee meeting to order at 3:22 p.m.

VISION & MISSION STATEMENT

Ms. Cartwright noted the vision and mission statement.

APPROVAL OF MINUTES

CMH/FC 08-013 Motion: To approve the Minutes of February 14, 2008.

Moved by: Berghorst Supported by: Bombara

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-014 Motion: To approve the Agenda for March 13, 2008

Moved by: Bombara Supported by: Berghorst

MOTION CARRIED

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

CMH/FC 08-015 Motion: To accept the March, 2008 service contracts as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Bombara

MOTION CARRIED

Ms. Coffey reviewed the contracts as presented and answered questions. She noted that rates for the Hope Network Behavioral Health contract have been renegotiated and will be less than those presented today.

b. Review of monthly financial statements

CMH/FC 08-016 Motion: To accept the January 2008 financial statements as presented and forward to the Board for approval.

Moved by: Bombara Supported by: Berghorst

MOTION CARRIED

Ms. Hagan reviewed the February 2008 financial statements as presented and answered questions. Budget trend information was distributed as well.

c. Budget Adjustment #4

CMH/FC 08-017 Motion: To accept the FY 2007/2008 Budget Adjustment #4 as presented and forward to the Board for approval

Moved by: Bombara

Supported by: Berghorst

MOTION CARRIED

Ms. Hagan reviewed the budget adjustment #4 as presented and answered questions.

OLD BUSINESS

Discussion of Process to Review Contracts of Lesser Importance – Currently set at less than \$1,000 per week – Michael Brashears

Dr. Brashears discussed his proposal as presented. His recommendation is to maintain the current process.

CMH/FC 08-018 Motion: To accept the recommended contract approval process as presented and forward to the Board of Directors for approval.

Moved by: Berghorst

Supported by: Bombara

MOTION CARRIED

NEW BUSINESS

FY2007/2008 Budget Deficit Reduction Plan – Michael Brashears

Dr. Brashears presented his strategy for addressing the projected budget deficit for FY2007/2008. He asked that the committee accept this recommended strategy and forward to the Board of Directors for approval. He plans to provide a formal recommendation to the Board in June, 2008.

CMH/FC 08-019 Motion: To recommend that the Community Mental Health of Ottawa County Board of Directors approve the submitted CMHOC FY2008 Budget Deficit Reduction Strategy.

Moved by: Berghorst

Supported by: Bombara

MOTION CARRIED

Dr. Brashears reviewed the Medicaid Contract Amendment #6, which needs to be approved by the CMHOC Board and signed by the PIHP. More detailed information will be presented at the Board of Directors meeting on March 24.

ADJOURNMENT

Ms. Cartwright adjourned the March 13, 2008 Finance Committee meeting at 4:45 p.m.

Mary Ann Cartwright, Chair