

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, April 17, 2008

PRESENT: Mary Ann Cartwright, Ed Berghorst, Rita Bird, Joyce Kortman

STAFF: Michael Brashears, Kathy Coffey, Greg Hofman, Albert Doorn, Patricia Genesky

GUESTS: June Hagan

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the Finance Committee meeting to order at 3:17 p.m.

VISION & MISSION STATEMENT

Ms. Cartwright noted the vision and mission statement.

APPROVAL OF MINUTES

CMH/FC 08-020 Motion: To approve the Minutes of March 14, 2008.

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-021 Motion: To approve the Agenda for April 17, 2008.

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

CMH/FC 08-022 Motion: To accept the April, 2008 service contracts as presented and forward to the Board for approval.

Moved by: Bird Supported by: Berghorst

MOTION CARRIED

b. Review of monthly financial statements

CMH/FC 08-023 Motion: To accept the March, 2008 financial statements as presented and forward to the Board for approval.

Moved by: Bird Supported by: Kortman

MOTION CARRIED

Ms. Hagan reviewed the financial statements and answered questions, particularly noting the deferred revenue amounts related to the Adult Benefits Waiver and the State General Fund. Although total expenditures are at approximately the 50% mark six months into this year, these particular individual funding lines are currently overspent. Ms. Hagan also provided the monthly analysis and trend information.

c. Budget Adjustment #2

CMH/FC 08-024 Motion: To accept the FY 2008/2008 Budget Adjustment #5 as presented and forward to the Board for approval

Moved by: Kortman Supported by: bird

MOTION CARRIED

Ms. Hagan noted that the adjustment was due to discontinuation of the contracts with the Center for Women in Transition and LSS. Dr. Brashears thanked Ms. Hagan and Fiscal services for the reports presented

OLD BUSINESS

Update – FY2008/2009 Budget Deficit Reduction Plan – Michael Brashears

Dr. Brashears reviewed the submitted update of the deficit reduction plan and answered questions. He discussed the process by which the agency workgroups are gathering data to aid in the development of a strategic plan. The goal is to be able to line up those services that we are required to service with those services we are currently providing.

Dr. Brashears provided an update on the Mt. Pleasant Regional Center issue and the development of plans for the CMHOC consumers currently housed in that facility.

NEW BUSINESS

No new business

ADJOURNMENT

CMH/FC 08-025 Motion: To adjourn the April 17, 2008 Finance Committee meeting

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

Ms. Cartwright adjourned the April 17, 2008 Finance Committee meeting at 4:15 p.m.

Mary Ann Cartwright, Chair