

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, June 12, 2008

PRESENT: Mary Ann Cartwright, Ed Berghorst, Joyce Kortman

ABSENT: Rita Bird, Keith Van Zoeren

STAFF: Michael Brashears, John Blissett, Kathy Coffey, Albert Doorn, Patricia Genesky

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the June 12, 2008 Finance Committee meeting to order at 3:17 p.m.

VISION & MISSION STATEMENT

Ms. Cartwright noted the proposed vision and mission statement.

APPROVAL OF MINUTES

CMH/FC 08-032 Motion: To approve the Minutes of the May 15, 2008 Finance Committee Meeting.

Moved by: Berghorst

Supported by: Kortman

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-033 Motion: To approve the Agenda for June 12, 2008 Finance Committee Meeting as amended.

Moved by: Berghorst

Supported by: Kortman

MOTION CARRIED

Dr. Brashears requested that a discussion related to Medicaid/Medicare reimbursement for OT/PT/and Speech services be added under New Business, and an update on Supported Employment be added under Old Business.

NEW BUSINESS

Introduction – John Blissett, Finance Manager – Michael Brashears

Dr. Brashears introduced Mr. John Blissett as the new CMHOC Finance Manager.

Discussion related to Medicaid/Medicare OT/PT/Speech Services – Michael Brashears

Dr. Brashears noted that the Board has dealt with this issue in the past. Ms. Bird has requested that Dr. Brashears investigate this issue further to be certain that we are consistent with the Mental Health Code and billing requirements. Because this is a billing issue, Dr. Brashears would like to place this topic on a future agenda once he has become more familiar with these CMH practices. It is possible that this may need to go to the PPQI Committee as well. This item will likely be placed on the July meeting agenda. A brief overview of the two funding streams and our current position will be provided.

Dr. Brashears noted that as matters are brought to his attention by Board members, he will bring the issues to the Committee and Board for discussion and/or action.

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

Ms. Coffey reviewed the contract with Medical Doctor Associates. This physician will be working primarily with the ACT Team. His anticipated start date is June 24. Ms Coffey also reviewed the remaining contracts as presented and answered questions.

CMH/FC 08-034 Motion: To accept the June, 2008 service contracts as presented and forward to the Board of Directors for approval.

Moved by: Kortman Supported by: Berghorst

MOTION CARRIED

b. Review of monthly financial statements

Mr. Blissett reviewed the financial statements as presented and answered questions.

CMH/FC 08-035 Motion: To accept the May, 2008 financial statements as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Kortman

MOTION CARRIED

c. Budget Adjustment

Mr. Blissett reviewed the budget adjustment as presented and answered questions.

CMH/FC 08-036 Motion: To accept the FY 2007/2008 Budget Adjustment #7 as presented and forward to the Board for approval

Moved by: Kortman Supported by: Berghorst

MOTION CARRIED

OLD BUSINESS

Committee Roles and Responsibilities – Mary Ann Cartwright

Ms. Cartwright noted that she would like to provide the Full Board with this draft so that they are aware of the progress being made. Dr. Brashears will review the draft and make recommendations.

Contract Rate Setting– John Blissett

Dr. Brashears noted that he had hoped to bring information about rate setting for contracts to the Committee that would promote a philosophy that contract increase rates would be in keeping with staff increases. However, there are many variables that need to be taken into consideration. Dr. Brashears will meet with staff to address these variables to examine exceptions to a basic principle that might arise. A document will be presented in July for the Committee's consideration. In the meantime, a freeze on all rate increases has been put in place. However, if there is a specific reason to provide an increase, the proposed increase will be brought to the Committees and Board for approval.

Supportive Employment Update – Michael Brashears

Dr. Brashears noted that Ms. Kortman had requested that this item be placed on the PPQI Committee agenda for a cost benefit analysis. This will be addressed in either July or August. He would like more time to gather information before making a presentation, as there is a dramatic difference between this service for the MI and the DD populations.

ADJOURNMENT

CMH/FC 08-037 Motion: To adjourn the June 12, 2008 Finance Committee meeting

Moved by: Kortman

Supported by: Berghorst

MOTION CARRIED

Ms. Cartwright adjourned the Finance Committee meeting at p.m.

Mary Ann Cartwright, Chair