

Minutes
Community Mental Health of Ottawa County
Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, September 11, 2008

PRESENT: Mary Ann Cartwright, Ed Berghorst, Rita Bird, Joyce Kortman, Keith Van Zoeren

STAFF: Michael Brashears, John Blissett, Patricia Genesky, Kathy Coffey

GUESTS: June Hagan

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the Finance Committee meeting to order at 3:10 p.m.

VISION & MISSION STATEMENT

Ms. Cartwright noted the vision and mission statement.

APPROVAL OF MINUTES

CMH/FC 08-036 Motion: To approve the Minutes of August 14, 2008

Moved by: Berghorst

Supported by: Van Zoeren

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-037 Motion: To approve the Agenda for September 11, 2008

Moved by: Van Zoeren

Supported by: Bird

MOTION CARRIED

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

CMH/FC 08-38 Motion: To accept the September 2008 service contracts as presented and forward to the Board for approval.

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

Ms. Coffey reviewed the contracts as presented and answered questions. Discussion ensued pertaining to monitoring contracts to ensure that providers do not exceed the dollar amount for which they have contracted. Ms. Coffey provided information regarding the process through which contract amounts are determined and discussed how items such as a consumer's need and their choice of provider will affect the estimated annualized value of a contract. She noted that if a contract specifies a maximum amount and that amount is exceeded, an amended contract is brought back to the Board for approval.

Dr. Brashears provided information about the Tri City Drop In Center, which was formed by a group of consumers after the dissolution of the West Shore Drop In Center, noting that funds from the contract with West Shore Drop In Center have been moved to the contract with the Tri City Drop In Center.

b. Review of monthly financial statements

CMH/FC 08-039 Motion: To accept the August 2008 financial statements as presented and forward to the Board for approval.

Moved by: Kortman

Supported by: Bird

MOTION CARRIED

Mr. Blissett reviewed the financial statements as presented and provided a verbal report.

c. Budget Adjustment

CMH/FC 08-040 Motion: To accept the FY 2007/2008 Budget Adjustment #10 as presented and forward to the Board for approval

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

Mr. Blissett reviewed the budget adjustment as presented and provided a verbal report.

OLD BUSINESS

GF Reallocation/Medicaid ISF Transfer update – John Blissett

Mr. Blissett reported that approval has been received from the State to transfer \$300,000 in General Fund from Muskegon CMH to CMHOC. It is anticipated that the transfer will occur by week's end.

NEW BUSINESS

Fiscal Year 2008/2009 Proposed Budget – John Blissett

CMH/FC 08-040 Motion: Motion: To accept the proposed FY 2008/2009 proposed Budget as presented and forward to the Board of Directors for Approval

Moved by: Kortman

Support: Berghorst

MOTION CARRIED

Mr. Blissett reviewed the proposed budget and answered questions. He also submitted to the Committee and reviewed budget assumptions.

FY2009 Budget Deficit Reduction Plan – Michael Brashears

Dr. Brashears noted that the CMH All Staff meeting is scheduled for September 12. At that time he will provide his Systems Look presentation to provide updates on actions being taken to reduce the budget deficit. He discussed the possibility of contracting out residential facilities currently run by CMHOC. He noted the need to balance clinical and fiscal responsibility at the program level by looking at how we manage contracted services.

Use of State General Funds (GF) for Medicaid Cost Overruns – John Blissett

No discussion

ADJOURNMENT

CMH/FC 08-041 Motion: To adjourn the September 11, 2008 Finance Committee meeting

Moved by: Van Zoeren

Supported by: Bird

MOTION CARRIED

Ms. Cartwright adjourned the Finance Committee meeting at 4:33 p.m.

Mary Ann Cartwright, Chair