

Minutes
Community Mental Health of Ottawa County Board of Directors
Finance Committee
October 16, 2008

PRESENT: Mary Ann Cartwright, Ed Berghorst, Rita Bird,

STAFF: Michael Brashears, Greg Hofman, Jennifer Luzum, Albert Doorn

GUESTS: June Hagan

CALL TO ORDER – Chairperson

Mary Ann Cartwright, Chairperson, called the Finance Committee meeting to order at 3:16 p.m.

CMHOC MISSION & VISION STATEMENT

Ms. Cartwright noted the mission and vision statements

APPROVAL OF MINUTES

CMH/FC 08-042 Motion: To approve the Minutes of the September 11, 2008 meeting.

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-043 Motion: To approve the Agenda for the October 16, 2008 meeting

Moved by: Bird

Supported by: Berghorst

MOTION CARRIED

REGULAR COMMITTEE BUSINESS

a. Review and approval of service contracts

CMH/FC 08-044 Motion: To approve the October 2008 service contracts as presented and forward to the Board for approval.

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

Mr. Doorn and Mr. Hofman reviewed each contract presented and answered questions.

Dr. Brashears stated he would like to propose some changes to the format of the contracts presented to the Finance Committee to reflect more information on how the proposed contracts will affect the overall budget. He proposed meeting with Ms. Hagan to come up with a format and language that includes this information.

b. Review of monthly financial statements

CMH/FC 08-045 Motion: To accept the September 2008 financial statements as presented and forward to the Board for approval.

Moved by: Bird

Supported by: Berghorst

MOTION CARRIED

Ms. Hagan reviewed the financial statements as presented and answered questions. She noted the last column on Attachment B proposed budget is the actual budget to present today. All of the costs for September 08 are not in as of this date. Projection is that we will most likely use all of our Medicaid dollars. The GF and ABW went down significantly due to the GF dollars we received from Muskegon and Genesee CMH. We are still projecting a deficit and are awaiting

clarification from the State if CMHOC can use the ISF to cover the deficit. Ms. Hagan distributed a trends and analysis report.

c. Budget Adjustment

CMH/FC 08-046 Motion: To accept the FY 2007/2008 Budget Adjustment #11 as presented and forward to the Board for approval

Moved by: Bird

Supported by: Berghorst

MOTION CARRIED

Ms. Hagan reported that the Budget Adjustment is needed in order to keep the budget in line with expenditures.

OLD BUSINESS

No Old Business

NEW BUSINESS

MDCH CMHSP and MDCH PIHP Contracts – Michael Brashears

Dr. Brashears reported on the MDCH CMHSP and MDCH PIHP contracts and stated there was no notice or time given to review what was offered. He requested a one month extension, but Muskegon PIHP had already signed the contract and it has been approved by their Board of Directors. Dr. Brashears stated if we do not sign the contracts, then CMHOC is stating we are not a Medicaid provider and cannot provide Medicaid services to consumers. Dr. Brashears recommended the Finance Committee approve the contracts as they are close to the 08 allocation and stands as is.

Position Restructuring (Information only) – Michael Brashears

Deferred

ADJOURNMENT

CMH/FC 08-047 Motion: To adjourn the October 16, 2008 Finance Committee Meeting.

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

Ms. Cartwright adjourned the October 16, 2008 Finance Committee Meeting at 4:13 p.m.

Mary Ann Cartwright, Chair