

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, December 11, 2008 3:15 p.m.

PRESENT: Mary Ann Cartwright, Ed Berghorst, Rita Bird, Joyce Kortman, Keith Van Zoeren

STAFF: Dr. Michael Brashears, Joan Brown, Kathy Coffey, Patricia Genesky

CALL TO ORDER – Chairperson

Mary Ann Cartwright, Chairperson, called the Finance Committee meeting to order at 3:20 p.m.

CMHOC MISSION & VISION STATEMENT

Ms. Cartwright noted the mission and vision statements

APPROVAL OF MINUTES

CMH/FC 08-052 Motion: To approve the Minutes of the November 13, 2008

Moved by: Berghorst Supported by: Van Zoeren

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 08-053 Motion: To approve the Agenda for the December 11, 2008

Moved by: Van Zoeren Supported by: Berghorst

MOTION CARRIED

REGULAR COMMITTEE BUSINESS

Review and approval of service contracts

Dr. Brashears noted that a meeting was recently held with contract providers at which they were informed that there would be no rate increases this year due to budget concerns. The exception being that negotiations could occur if the contract provider felt consumer care would be jeopardized if a rate increase was not given. The majority of the providers accepted the nine-month contract extension.

Ms. Coffey reviewed the contracts as presented and answered questions. Ms. Kortman requested that the population served be included with the number served on the summary sheets.

CMH/FC 08-054 Motion: To approve the December 2008 service contracts as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Van Zoeren

MOTION CARRIED

Review of monthly financial statements

Ms. Brown reviewed the financial statements as presented and answered questions. She will provide recommendations for dash-board graphs in the near future. There is no balance sheet included in the financial statements this month, as September is not yet closed.

CMH/FC 08-055 Motion: To accept the November 2008 financial statements as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Van Zoeren

MOTION CARRIED

Budget Adjustment #1

Ms. Brown noted that Medicaid has been adjusted, as the PIHP has indicated that there has been an increase in the budget. At this time, there are no budget reductions as we will wait until there is concrete evidence that the changes are impacting the budget.

CMH/FC 08-056 Motion: To accept the FY 2008/2009 Budget Adjustment #1 as presented and forward to the Board for approval.

Moved by: Van Zoeren

Supported by: Bird

MOTION CARRIED

OLD BUSINESS

Budget Deficit Reduction Plan Update – Michael Brashears

Dr. Brashears reviewed his presentation and answered questions. Discussion ensued pertaining to the contract with Hope Network Behavioral Health and the Robert Brown and Riverview properties.

Task Tracking Log Review – Michael Brashears

Discussion ensued pertaining to contract provider rate increases and the philosophy of keeping them in line with employee increases. Dr. Brashears noted that he has no control over raises that are given to staff by the county. He will continue to explore this topic with county administration. Mr. Van Zoeren suggested that the Board explore the idea of becoming an authority. Ms. Bird noted the importance of understanding authority status and the need to determine how the Board of Commissioners feels about that topic.

NEW BUSINESS

Change in Regular Monthly Meeting Schedule – Michael Brashears

Dr. Brashears recommended changing the regular monthly meeting of the Finance Committee to the third Monday of the month at 3:15 p.m. The group, by consensus, agreed to this change.

ADJOURNMENT

Ms. Cartwright adjourned the December 11, 2008 Finance Committee Meeting at 5:03 p.m.

Mary Ann Cartwright, Committee Chair