

Proposed Minutes
Community Mental Health of Ottawa County
Program Planning & Quality Improvement Committee
Monday, January 7, 2008

PRESENT: Rita Bird, Rebecca Gretzner, Keith Van Zoeren

STAFF: Greg Hofman, Kathy Coffey, Albert Doorn, Anna Bednarek, Patricia Genesky

CALL TO ORDER

Mr. Van Zoeren called the January 7, 2007 Program Planning and Quality Improvement Committee meeting to order at 3:37 p.m.

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the mission statement

APPROVAL OF MINUTES

CMH PPQI 08-0 Motion: To approve the minutes of November 5, 2007 PPQI meeting.

Moved by: Bird Support: Van Zoeren

MOTION CARRIED

APPROVAL OF AGENDA

CMH PPQI 08-0 Motion: To approve the agenda for the January 7, 2008 meeting

Moved by: Gretzner Support: Bird

MOTION CARRIED

Ms. Bird requested that future agendas include an item for comments.

REVIEW OF JANUARY SERVICE CONTRACTS

Ms. Coffey reviewed the contracts as presented. Regarding the amended contract with West Shore Medical, Ms. Coffey noted that CLS services were being added at the request of the family. She stated that Westshore is matching the rate charged by the previous CLS provider.

Ms. Coffey noted that due to the substantial increase in rates by Hope Network Behavioral Health, CMHOC is looking into alternative placements for three of the individuals currently placed in these homes. Mr. Van Zoeren suggested approving the contract for the two consumers who will remain in this home and bring the remaining three back for review at a later date.

CMH PPQI 08-0 Motion: To forward the January, 2008 service contracts to the Board of Directors for approval, excluding the three highest cost consumers on the Hope Network Behavioral Health contract.

Moved by: Bird Support: Gretzner

MOTION CARRIED

OLD BUSINESS

Proposed Guardianship Policy

Mr. Van Zoeren noted that he would like Dr. Brashears to review this policy before taking any action. He indicated that all Board policies will be reviewed at the January 26 meeting of the Board.

Proposed Board Policy to Address Process of response to citizen and employee concerns brought to individual Board members – Greg Rappleye

Mr. VanZoeren suggested that Dr. Brashears review this policy as well.

Committee Roles and Responsibilities – Committee Chair

This item was not addressed.

NEW BUSINESS

Resolution – Reaffirmation of Board Policies – Greg Rappleye (*Attachment D*)

This item was deferred pending the Board's meeting of January 26, at which time all policies will be reviewed.

ADJOURNMENT

Mr. Van Zoeren adjourned the January 7, 2008 Program Planning and Quality Improvement Committee meeting at 4:35 p.m.

Committee Chair