

Approved Minutes
Community Mental Health of Ottawa County
Program Planning & Quality Improvement Committee
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, May 5, 2008 3:30 p.m.

PRESENT: Rita Bird, Richard Kanten and Rosa Nino

ABSENT: Keith Van Zoeren, Rebecca Gretzner

STAFF: Michael Brashears, Jennifer Luzum, Greg Hofman, Rick Hunter, Kathy Coffey, Kelly Sall, Albert Doorn

CALL TO ORDER

Ms. Bird called the May 5, 2008 Program Planning and Quality Improvement Committee meeting to order at 3:27 p.m.

CMHOC MISSION AND VISION STATEMENTS

Ms. Bird noted the mission and vision statement.

APPROVAL OF MINUTES

CMH PPQI 08-016 To approve the minutes of the April 14, 2008 Program Planning & Quality Improvement Committee meeting.

Moved by: Kanten Support: Nino

MOTION CARRIED

APPROVAL OF AGENDA

CMH PPQI 08-017 To approve the agenda for the May 5, 2008 Program Planning & Quality Improvement Committee meeting.

Moved by: Nino Support: Kanten

MOTION CARRIED

REVIEW OF SERVICE CONTRACTS

CMH PPQI 08-018 To forward the May 2008 service contracts as presented to the Board of Directors for approval.

Moved by: Kanten Support: Nino

MOTION CARRIED

In response to Ms. Bird's questions regarding the contracts, Ms. Coffey provided information pertaining to rates and contract provider performance indicators.

COMMENTS

Mr. Hofman provided information related to on going clinical meetings with the contract providers in regards to information on requirements on credentials, licensing, interns and quarterly reporting to CMH.

QUALITY IMPROVEMENT

FY 2007/2008 Performance Indicators – Greg Hofman

Mr. Hofman presented the Performance Indicators for the first quarter of the fiscal year. In response to questions, Mr. Hofman reviewed the State standards and percentages on each indicator and how the indicators are tracked.

NEW BUSINESS

ACT Plan of Correction

Dr. Brashears reviewed the State evaluation of the ACT Program and outlined the Plan of Correction. Dr. Brashears noted the importance of this review and the critical issues that are being addressed.

COMMENTS

Ms. Bird stated Michele Bueck, R.N., the new Board member, will be joining this committee.

Ms. Bird requested changes to the current agenda. The committee has three charges: Programs, Planning and Quality Improvement. Future agendas items, after reviewing contracts, will be one of these three categories.

Ms. Bird requested a future presentation with Max Transit regarding staff training on medical emergencies.

Ms. Kiernan commented on CMHOC'S plan for creating multidisciplinary teams, the low incidents of children with developmental disabilities being served, and consumers who are Medicaid eligible but not enrolled.

ADJOURNMENT

CMH PPQI 08-019 Motion: To adjourn the May 5, 2008 Program Planning & Quality Improvement Committee meeting.

Motion: Kanten Support: Nino

MOTION CARRIED

Ms. Bird adjourned the May 5, 2008 PPQI meeting at 5:10 p.m.

Rita Bird, Chair