

Agenda
**Community Mental Health of Ottawa County
Program Planning & Quality Improvement Committee**
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, November 10, 2008 3:30 p.m.

1. Call to Order – Chairperson
2. CMHOC Mission and Vision Statements
 - **Mission Statement:** *Community Mental Health of Ottawa County partners with people with mental illness and developmental disabilities and the broader community to improve lives and be a premier mental health agency in Michigan*
 - **Vision:** *Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.*
3. Approval of Minutes
Suggested Motion: To approve the minutes of the September 8, 2008 Committee meeting.
4. Approval of Agenda
Suggested Motion: To approve the agenda for the November 10, 2008 Committee meeting
5. Review of Service Contracts (*Attachment A*)
Suggested Motion: To forward the November service contracts as presented to the Board of Directors for approval.
6. Program
Transportation Services Update– Betty O’Rourke
7. Planning
CMS Rule Change Plan – Michael Brashears

Review of Annual Plan – Michael Brashears (*Attachment B*)
8. Quality Improvement
Update of Performance Improvement Plan (Quarterly Performance Indicators) – Greg Hofman
9. Old Business
Medical Emergency Protocol – Michael Brashears

Committee Roles and Responsibilities – Rita Bird (*Attachment C*)
10. New Business
Affiliation ARR Compliance– Michael Brashears

Tracking Log Structure and Procedure– Michael Brashears (*Attachment D*)
 - Committee meeting presentation list
 - Max Transit presentation related to staff training for medical emergencies
 - Clubhouse merger information
 - Reformat of Satisfaction Survey Questions
 - Review of Clinical Services
 - OAC Transition Planning
11. Comments
12. Adjournment