



County of Ottawa
Sheriff's Office

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LEPC MEETING MINUTES
September 17, 2008

Bill Smith called the meeting to order at 10:00 a.m. at the Weaver House located in Pine Bend Park

Members in Attendance: Blain Bechtold, Tom Bosscher, Gerry Dawson, Bill Denmark, Don Hutchens, Sindee Maxwell, Dianne Phillips, Chris Saddler, Bill Smith, Rich Szczepanek, Beth Thomas

Members Excused: Helen Cox, Dave Geurink, Chief Dan Henderson, Paul Hascher, Lt. Lee Hoeksema, Dr. Adam Kantrovich, Eric Klingensmith, Anne McManus, Randy Mergener, Susan Paauwe, Chris Pfeiffer, Bonnie Schuitema, Steve VanderHill, Paul Ziegler

Members Unexcused: Michael Averill, Dr. Paul Heidel, George Keefe, Lis McNeil, Earl Mokma, Myra Reimink, Gord Schrottenboer, Rick Velderman, Ken Walits

New Members Introduced: None

Guests Present: Lt. Brian Whitsett of the Michigan State Police, Tom Shepard from Zeeland Generating Station, John Allen from the City of Grand Rapids. Welcome to all.

Handouts:

Minutes July 16, 2008 The minutes were approved as sent.

COMMITTEE REPORTS

Executive Subcommittee: (Dan Henderson)

- Absent- No report

Public Relations & Promotions Subcommittee: (Randy Mergener)

- Absent
- Work continues on the PowerPoint presentation
- A schedule of the Fire Department open houses was passed out with members encouraged to sign up to assist. Emergency Management will be having a drawing after each open house for a NOAA weather radio for those attending the open house. There will be a separate drawing between all of the people who have volunteered.

Training & Exercise Subcommittee: (Vacant)

- Due to a change in job duties Paul Hascher has resigned from the LEPC. Judy Visscher will be taking his place as a member.

Outreach Subcommittee: (Amy Swords)

- No Report

OLD BUSINESS

- Update on HLS Grants
 - Region 6 held a planning retreat
 - Finalizing '06 Grant
 - Have purchased materials for Damage Assessment Kits that will be available for use where needed.
 - Working on planning and allocating the 07 Grant
 - For the next Grant there will be a pool of money for training and exercises
 - October 23 there will be Local Planning Team meeting
- NIMS update
 - Red Cross was commended for their efforts in getting volunteers trained
 - There are several IS300 and IS400 NIMS classes scheduled. Contact Emergency management for the upcoming class dates
- Fairs
 - The Red Cross did an outstanding job of staffing the Hudsonville Fair
- 2009 Conference
 - The Conference will be held on March 19, 2008. The outreach will be to Public Officials
 - People from the State may be able to come in and help with the presentations

NEW BUSINESS

- TIER II Manager
 - It will allow for electronic plan input and editing and viewing of plans
- Subcommittee sign up:
 - A signup sheet was passed around giving LEPC members an opportunity to choose which sub-committee they would like to serve on.
- Suggestions for Election of Chair and Vice-Chair for November

HAZMAT/TECH RESCUE TEAM UPDATE

- Hazmat had a consultation for air monitoring in a private home
- Tech Team participated in a drill at Sara Lee "rescuing" 2 individuals
- The Tech Team has received a donation of a large truck with a hydraulic lift from Steelcase
- Hazmat had 16 members attend an eight hour refresher course in Lansing on September 13th

NEXT MEETING

- The next meeting date will be November 19, 2008

TRAINING

- Chief Rich Szczepanek from Ottawa Medical Control gave a presentation on the newly approved mass casualty plan.

ADJOURN

Meeting was adjourned.