

OTTAWA COUNTY PLANNING COMMISSION

PROPOSED MINUTES

DATE: November 5, 2003

PLACE: Ottawa County Fillmore Complex, Board Room

PRESENT: Betty Gajewski, Robert Rinck, Bill Miller, John DeGrazia, Jim Miedema

ABSENT: Cornelius Vander Kam

STAFF: Mark Knudsen, Soonja Hixon

GUESTS: JoAnne Marcetti, Grand Haven Township; Janet Meana, Grand Rapids Press; Jim Beelen, Allendale Township; Philip Brummel, Allendale Township; Asher Pimpleton, Grand Haven Tribune; Jim Hauter, Grand Valley State University; Craig Hauter, Ferrysburg City; Jim Paggeot, Harbor Real Estate; Kim Grupa, Coopersville City

Call to Order:

Chair Gajewski called the meeting to order at 7:00 p.m. A quorum was present to conduct business. Invocation was given by Bill Miller.

Approval of the Agenda:

03-41 Motion: To approve the November 5, 2003 Agenda with the following changes:

- Under Old Business, Add Item G, Road Salt Issue

Moved by: Rinck Supported by: Miedema UNANIMOUS

Approval of the Minutes:

03-42 Motion: To approve the minutes of the October 1, 2003 meeting.

Moved by: DeGrazia Supported by: Rinck UNANIMOUS

Announcements:

A. Introductions

Chair Gajewski asked the members of the audience to introduce themselves.

B. Reports of Meetings Attended

Bill Miller reported that he attended the Wright Township Planning Commission Meeting and the Ottawa County Conservation District meeting.

Betty Gajewski attended the Parks and Recreation Commission meeting and reported that the drainage system that was installed at Hager Park is working very well. Betty also attended a

seminar entitled, “Acting As One to Accelerate Regional Cooperation”, which focused on urban sprawl and land use. In addition, she attended the Michigan Society of Planning Conference in Grand Traverse Resort. One particular session she found very interesting was a “mock” planning commission meeting that was scripted by the Grand Blanc Township Planning Commission. The mock demonstration was to illustrate violations of the open meetings act, freedom of information act, and ethics violations.

John DeGrazia had nothing to report.

Jim Miedema reported that he also attended the seminar on “Acting As One to Accelerate Regional Cooperation”.

Robert Rinck reported that he attended the Michigan Society of Planning Conference held at the Grand Traverse Resort. He also attended the Grand Valley Metro Council Technical Committee meeting.

## Petitions & Communications

### A. FYI Folder

B. Correspondence to Georgetown Township Supporting Rezoning Request of Parcel No. 70-14-07-100-012 from Rural Residential (RR) to a Planned Unit Development (PUD) District

C. Correspondence to and from Georgetown Township Regarding Proposed Membership - Terms of Office - Alternate Members Ordinance

D. Correspondence to City of Holland Regarding Revisions to its Downtown Strategic Plan and Central Neighborhood Plan of the Master Plan

E. Correspondence to and from Wright Township Regarding Rezoning Request of Parcel No. 70-06-34-400-004

F. Correspondence to and from Wright Township Regarding Proposed Farm Building Storage Ordinance

G. Correspondence from Ottawa County Farm Bureau Regarding Resolutions Presented to the Farm Bureau Farmer Members

03-43 Motion: To receive for information Items A - G

Moved by: Miller Supported by: Miedema UNANIMOUS

### Public Comments:

Joanne Marcetti, Grand Haven Township, reported that the Township is working on their first reading of the “Private Roads Ordinance”. Joanne said the township will be reducing the required width of private roads. Private roads with less than eight houses will be reduced from 30 feet to 20 feet, and private roads with more than eight houses will be reduced to 23 feet.

### Presentations:

Phil Brummel, Administrator, Allendale Township Department of Planning, provided a brief overview of Allendale Township’s preliminary plans for the Allendale Towne Center. The township is seeking support from the Ottawa County Planning Commission for their draft Master Plan. The Township’s preliminary plan includes the use of narrower street standards that will

make the town center more functional. Therefore, the township is seeking support for permitting the use of narrower streets, and asking the Ottawa County Planning Commission to strongly encourage the Ottawa County Road Commission to approve the preliminary plans.

New Business:

A. Allendale Charter Township's Preliminary Plans for the Allendale Towne Center Utilizing Narrower Street Width Standards

03-44 Motion: To support the preliminary plan for the Allendale Towne Center in Allendale Charter Township which incorporates the future utilization of narrower street width standards, and encourages the Ottawa County Road Commission to approval of narrower street standards in accordance with the Letter of Understanding signed in 2000 by the Ottawa County Road Commission and the Ottawa County Planning Commission.

Moved by: Rinck Supported by: DeGrazia UNANIMOUS

B. Committee's Discussion to Change the Name of "Friends of Ottawa County Trails and Paths" to "Ottawa County Trails" at their September 25, 2003 Meeting

Mark Knudsen reported that the name of the committee was changed at the last meeting. Kim Grupa noted that the committee's decision to change the name was to simplify the acronym.

C. Grand Haven Township's Rezoning Request of Parcel No. 70-07-12-400-004 from Rural Residential (RR) to Residential 2 (R-2)

03-45 Motion: To support Grand Haven Township's Rezoning of Parcel No. 70-07-12-400-004 from Rural Residential (RR) to Residential 2 (R-2)

Moved by: DeGrazia Supported by: Rinck UNANIMOUS

D. Chester Township PA 116 Termination Request from Timothy Klein

03-46 Motion: To support Mr. Timothy Klein's PA 116 for Termination of Farmland Development Rights Agreement in Chester Township

Moved by: DeGrazia Supported by: Miller UNANIMOUS

Old Business:

A. North/South Corridor Study (Update)

Mark Knudsen reported that a draft document was received and the Grand Valley Metro Council is strongly encouraging approval of the North/South Corridor Study. Mark indicated that he is not completely satisfied with the results. He said a meeting will be held within the next two weeks with the local units of government to get their input on the study.

B. M-104 Study (Update)

Mark Knudsen reported that a draft copy of the "accident data analysis" was due last week, but the consultants were having difficulty analyzing the crash data. Mark said he expects to receive a

draft document by the end of November, and a meeting will be scheduled with the local units of government shortly thereafter for their review.

#### C. Non-Motorized Pathway (Update)

Mark Knudsen reported that a Non-Motorized Pathway meeting will be held in early December. He said the Ottawa County Road Commission is working on a project encompassing three miles along Lakeshore Drive, and they have agreed to install a paved three (3) foot shoulder. Mark said that the requirement for a pathway is four feet wide and the Ottawa County Road Commission said the additional cost would be \$20,000 per mile. In total, \$60,000 will be required as a local match to pave the extra one foot width on the pathway. Mark reported that a meeting will be held with the Parks and Recreation Department to discuss a potential millage for non-motorized pathways and to look into other funding sources.

#### D. Right-of-Way Task Force (Update)

Mark Knudsen reported that a meeting will be held on November 18, 2003, at the Ottawa County Road Commission office.

#### E. Citizen Planner (Update)

Mark Knudsen reported that the Citizen Planner Seminar series is now in week five. He said that over sixty (60) people are attending the seminar and has been well received.

#### F. Constructed Wetlands Demonstration Project

Mark Knudsen reported that the public health department is ready to approve more constructed wetlands projects. He said that he is currently working with the County Corporate Counsel to devise a method allowing the County to enforce the "Standards of Maintenance".

#### G. Road Salt Issue (Update)

Mark Knudsen reported that a meeting was recently held with Representative Bill VanRegenmorter in Lansing. Representative VanRegenmorter will be introducing legislation to conduct a statewide detailed study of the impact of road salt. Mark discussed a proposal to request MDOT funding for a tree transplant program to provide protection for blueberry farmers. The trees will help to provide a buffer between the salt spray and the blueberry plants.

#### Other Business

##### A. Ottawa County Planning Commission Meeting on December 3, 2003

03-47 Motion: To reschedule the December 3, 2003 Planning Commission Meeting to December 10, 2003.

Moved by: DeGrazia Supported by: Rinck UNANIMOUS

## Adjournment

The meeting was adjourned at 8:33 p.m.