

**\*Note:** The following text is a summary of the actual public record and cannot be relied upon as a complete text of the proceedings recorded therein. For a complete copy of the public record, please contact the Ottawa County Clerk.

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**APPROVED  
OTTAWA COUNTY  
PLANNING COMMISSION**

**Wednesday, May 5, 2004 7:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** May 5, 2004

**PLACE:** Ottawa County Fillmore Complex, Board Room

**PRESENT:** John DeGrazia, Betty Gajewski, Jim Miedema, Robert Rinck, Cornelius VanderKam

**ABSENT:** Bill Miller

**STAFF:** Mark Knudsen, Soonja Hixon

**GUESTS:** Joanne Marcetti, Grand Haven Township; Greg Chandler, Grand Rapids Press; Asher Pimpleton, Grand Haven Tribune; John Robbins, Holland Sentinel

**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chair Gajewski. A quorum was present to do business. Invocation was given by Jim Miedema.

**Approval of the Agenda:**

**04-16 Motion:** To approve the May 5, 2004 Agenda with the following additions/changes:

A. Item 10, Action Items, Section B: Add Gary Gorski, Commander, Michigan State Police-Grand Haven Post, to Ottawa County Road Salt Commission, and Phil Schwallier, MSU Extension to Ottawa County Road Salt Commission Support Staff, and appoint a Chairperson of the Ottawa County Road Salt Commission

B. Item 10, Action Items, Section C: Add Motion: To support/not support the City of Holland Proposed Master Plan Amendments

C. Item 11, Discussion Items: Add Section I, Bull's Eye Planning Training

Moved by: Rinck                                      Supported by: Miedema

**UNANIMOUS**

**Approval of the Minutes:**

**04-17 Motion:** To approve the minutes of the March 3, 2004 Ottawa County Planning Commission meeting.

Moved by: Rinck                                      Supported by: Vander Kam

**UNANIMOUS**

**04-18 Motion:** To approve the minutes of the April 26, 2004 Road Salt Forum.

Moved by: Rinck                                      Supported by: Vander Kam

**UNANIMOUS**

**Announcements:**

A. Introductions

Betty Gajewski asked the members of the audience to introduce themselves.

**B. Reports of Meetings Attended**

Betty Gajewski attended the Parks and Recreation Commission meeting. She reported that the dedication of Rosy Mound is tentatively scheduled for June 14, 2004, at 4:00 p.m. Betty said that the Parks Department received a letter regarding the preservation of trees along roads and replacing trees lost during development. There was once a tradition in Ottawa County to plant trees along roadways. Betty asked the Planning and Grants Department to consider contacting the local units of government to encourage them to re-establish this tradition. Betty also reported that the Parks and Recreation Commission passed the amended Non-Motorized Pathway Study Resolution.

Robert Rinck attended the joint Zeeland Township/Zeeland City Planning Commission meeting. He also attended the Road Salt Forum.

Cornelius Vander Kam attended the Road Salt Forum. He has also been attending the Homeland Security meetings in Grand Rapids.

**Presentations:**

None

**Petitions and Communications:**

- A. FYI Folder
- B. Letter of Correspondence from Garry & Sharon Smeyers Regarding a Recommended Child Abuse Prevention Proposal for Ottawa County
- C. Letter of Correspondence from the Office of the County Clerk Regarding the Appointment of William Miller to the Ottawa County Planning Commission
- D. Letter of Correspondence Acknowledging Receipt of Robinson Township's Notice to Amend the Master Plan
- E. Letter of Correspondence to and from Chester Township Acknowledging Receipt of Chester Township's Zoning Ordinance Amendment to Chapter 5A, High Density Residential District
- F. Letter of Correspondence to Jim Wood, Department of Natural Resources, Supporting the Village of Spring Lake's Application to Install a 2,300-foot long stretch of ten (10) foot wide non-motorized pathway
- G. Michigan Department of Transportation State Long Range Plan 2000-2025
- H. Letter of Correspondence to Port Sheldon Township's Proposed Change of PUD Boundary Lines for Parcels #70-11-14-300-004 and 70-11-14-300-005
- I. Letter of Correspondence to Ottawa County Road Commission Supporting the Proposed Winding Creek Circle – Phase I Development in Allendale Township
- J. Letters of Correspondence Regarding the Scratch N' Sniff Brochure
- K. Letter of Correspondence Regarding the Ottawa County Planning Commission Spring 2004 Site Plan Review Training

- L. Letter of Correspondence Regarding Georgetown Charter Township's Zoning Ordinance Changes to Section 3.6(E), and the Ordinance Regarding Foster Care and State Licensed Residential Facilities

**04-19 Motion:** To receive for information Items A - L

Moved by: Vander Kam      Supported by: Rinck

**UNANIMOUS**

**Public Comments:**

Joanne Marcetti, Grand Haven Township Planning Commission, reported that Grand Haven Township has initiated a joint meeting with all local municipalities in the Spring Lake/Grand Haven public school districts, to explore the possibility of establishing a "Recreation Authority." This authority would allow the municipalities to pool their resources to identify recreational needs in their communities, and better meet these needs. Joanne also said that a joint meeting will be held with the City of Grand Haven, City of Ferrysburg, Spring Lake Township, and Spring Lake Village on May 10, 2004, to help open up communications on joint governance issues with major emphasis on planning. Joanne also reported that a joint meeting was held with Grand Haven Township Board members and the Planning Commission to discuss standardized mapping colors. She said the concept was well received. However, some of the members were concerned with the use of blue as a residential color. Joanne asked the Planning and Grants Department to consider using yellow, a more traditional color for that zoning category. Joanne Marcetti also announced that she would be running for Supervisor of Grand Haven Township in the upcoming election.

**Action Items**

1. Ottawa County Non-Motorized Pathways Study - April 2002

**04-20 Motion:** To support and approve the April 2002 Amended Ottawa County Non-Motorized Pathways Study, to include non-motorized connectors on 68th Avenue over the Grand River and adjacent bayou for a total length of 0.13 miles, and on 120th Avenue over the Grand River.

Moved by: Vander Kam      Supported by: Rinck

**UNANIMOUS**

2. Road Salt Issue – Creation of the Ottawa County Road Salt Commission

**04-21 Motion:** To create an Ottawa County Road Salt Commission for the purpose of minimizing the use and impacts of road salt, and to appoint the following individuals as members.

Moved by: Vander Kam      Supported by: Miedema

**UNANIMOUS**

Ottawa County Road Salt Commission Members

- A. Tim Hall, Environmental Quality Analyst, Michigan Dept. of Environmental Quality
- B. Tim Little, Associate Region Engineer, MDOT-Grand Region
- C. Gary Gorski, Commander, Michigan State Police, Grand Haven Post
- D. Betty Gajewski, Chair, Ottawa County Planning Commission
- E. Cornelius VanderKam, Commissioner, Ottawa County Board of Commissioners
- F. Robert Rinck, Commissioner, Ottawa County Board of Commissioners
- G. Steve Austin, Sergeant, Ottawa County Sheriff's Department
- H. Paul Geerlings, Drain Commissioner, Ottawa County
- I. Larry Bruursema, Chair, Ottawa County Road Commission
- J. Kent Rubley, Managing Director, Ottawa County Road Commission
- K. Jerry Diekema, Operations Director, Ottawa County Road Commission
- L. Wayne Kiel, Blueberry Heritage Farms
- M. Miguel Ochoa, A&L Farms
- N. Dave Reenders, Crossroads Blueberry Farms
- O. Chuck Pistis, Director, Ottawa County MSU Extension Office
- P. John Vander Kooi, President, Ottawa County Farm Bureau

Additionally, the following individuals will act as the Ottawa County Road Salt Commission Support Staff:

- A. Al Vanderberg, Administrator, Ottawa County
- B. Mark Knudsen, Director, Ottawa County Planning & Grants Department
- C. Aaron Bodbyl-Mast Planning & Grants Specialist, Ottawa County Planning & Grants Department
- D. Carlos Garcia, Small Fruit Agent, Ottawa County MSU Extension
- E. Phil Schwallier, Horticulturist/Marketing Agent, MSU Extension
- F. Ottawa County Road Commission Staff to Be Determine

**04-22 Motion:** To appoint Betty Gajewski as Chair to the Ottawa County Road Salt Commission

Moved by: Rinck

Supported by: DeGrazia

**UNANIMOUS**

### 3. City of Holland Proposed Master Plan Amendments

**04-23 Motion:** To support the City of Holland Proposed Master Plan Amendments

Moved by: Vander Kam

Supported by: Rinck

**UNANIMOUS**

### Discussion Items

#### A. M-104 Corridor Study (Update)

Mark Knudsen reported that the M-104 Corridor Study will be finished by June 2004. There will be a meeting with the leaders of the local units of government on May 18, 2003, at 3:00 p.m., at Spring Lake Township Hall, for a final draft review of the study. Mark said that the public hearing would be held in June.

#### B. Non-Motorized Pathways (Update)

##### 1. Current Law Regarding Use of Gas and Weight Tax for Non-Motorized Facilities

Mark Knudsen reported on the Road Commission's shoulder widening project on Lakeshore Drive. The Parks Commission decided to pay for the portion fronting their parks. Mark said the next Ottawa County Trails Committee meeting is on May 27, 2004, at 7:00 p.m. He also reported that the Planning and Grants Department will be working with the Road Commission on "enhancement grants" since they are the only agency able to apply for the grants. He is hoping some of these funds can be used for future projects. Mark then provided a brief explanation of the letter from the Road Commission addressing the state statute on the expenditure of gas and weight tax for non-motorized facilities. He said 1% of the tax goes toward non-motorized facilities, but this tax can also be used to pave gravel roads and things not traditionally considered non-motorized.

#### C. North/South Corridor Study (Update)

Mark Knudsen reported that the North/South Corridor Study is completed. A meeting to discuss the study will be held on May 19, 2004 @ 7:00 p.m. at Allendale Township Hall.

#### D. Ottawa County Development Plan (Update)

Mark Knudsen said that this project has been put on hold due to other project deadline commitments. Since some of these projects have been completed recently, he hopes the planners will be able to resume working on this plan over the next couple of months.

#### E. Standardized Zoning and Master Plan Maps (Update)

Mark Knudsen distributed some material to the Planning Commission members for review. He then proceeded to show two maps highlighting residential districts in two colors: one depicting blue shades, one depicting yellow shades. Mark discussed Grand Haven Township's concern regarding the use of blue to

identify the residential districts. Although yellow is the standard color for residential districts, one particular problem is the limited color spectrum. He said there are not enough color variations of yellow to differentiate all the residential districts within the county He suggested that a meeting be held with the planners from Grand Haven Township to come up with a solution to the problem.

F. Olive Township Child Safety Measures in Zoning (Update)

Mark Knudsen said Olive Township passed the amendment to Child Safety Measures in Zoning and that communication regarding the new amendment will be sent out at a later date .

G. Ottawa County Wireless Broadband Coalition (Update)

Mark Knudsen reported that a meeting may be held in the near future with all the wireless providers. If a meeting is held, a notice will be sent to the Planning Commission members.

H. Request to Have Management Information Services (MIS) to Explore the Feasibility of Using Electronic Signatures on Documents

Mark Knudsen said that a project request has been submitted to Management Information Services requesting the use of electronic signatures on documents. This will allow the Planning Commissioners to electronically sign documents instead of having to come to the Fillmore Street Complex to sign time sensitive documents.

I. Bull's Eye Planning Training

Mark Knudsen said he would like to hand out award certificates at the training session and asked the members to sign the certificates. T-shirts with a "No Bull" logo will also be distributed at the training session.

**Adjournment**

The meeting was adjourned at 8:30 p.m.

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**Agenda**

1. Call to Order (7:00 p.m.)
2. Invocation
3. Approval of the Agenda for the May 4, 2004 Meeting
4. Approval of the Minutes from the March 3, 2004 Meeting
5. Approval of the Road Salt Forum Minutes from the April 26, 2004 Meeting
6. Announcements (7:05 p.m. 7:15 p.m.)
  - A. Introductions
  - B. Reports of Meeting Attended

7. Petitions & Communications (7:15 p.m. – 7:30 p.m.)
  - A. FYI Folder
  - B. Letter of Correspondence from Garry & Sharon Smeyers Regarding a Recommended Child Abuse Prevention Proposal for Ottawa County
  - C. Letter of Correspondence from the Office of the County Clerk Regarding the Appointment of William Miller to the Ottawa County Planning Commission
  - D. Letter of Correspondence Acknowledging Receipt of Robinson Township's Notice to Amend the Master Plan
  - E. Letter of Correspondence to and from Chester Township Acknowledging Receipt of Chester Township's Zoning Ordinance Amendment to Chapter 5A, High Density Residential District
  - F. Letter of Correspondence to Jim Wood, Department of Natural Resources, Supporting the Village of Spring Lake's Application to Install a 2,300-foot long stretch of ten (10) foot wide non-motorized pathway
  - G. Michigan Department of Transportation State Long Range Plan 2000-2025
  - H. Letter of Correspondence to Port Sheldon Township's Proposed Change of PUD Boundary Lines for Parcels #70-11-14-300-004 and 70-11-14-300-005
  - I. Letter of Correspondence to Ottawa County Road Commission Supporting the Proposed Winding Creek Circle – Phase I Development in Allendale Township
  - J. Letters of Correspondence Regarding the Scratch N' Sniff Brochure
  - K. Letter of Correspondence Regarding the Ottawa County Planning Commission Spring 2004 Site Plan Review Training
  - L. Letter of Correspondence Regarding Georgetown Charter Township's Zoning Ordinance changes to Section 3.6(E), and the ordinance regarding Foster Care and State Licensed Residential Facilities

**Motion:** To receive for information Items A - L

8. Public Comments (3 Minutes Per Person) (7:30 p.m. - 7:40 p.m.)
9. Presentations (7:40 p.m. – 7:55 p.m.)
  - A. Back to the Future – “Designs for Walkable Neighborhoods”
10. Action Items (7:55 p.m. – 8:10 p.m.)
  - A. Ottawa County Non-Motorized Pathways Study - April 2002  
**Motion:** To support and approve the Amended Ottawa County Non-Motorized Pathways Study, April 2002, to include non-motorized connectors on 68th Avenue over the Grand River and adjacent bayou for a total length of 0.13 miles, and on 120th Avenue over the Grand River.
  - B. Road Salt Issue – Creation of the Ottawa County Road Salt Commission  
**Motion:** To create an Ottawa County Road Salt Commission for the purpose of minimizing the use and impacts of road salt and to appoint the following individuals as members:

Ottawa County Road Salt Commission Members

Tim Hall, Environmental Quality Analyst, Michigan Dept. of Environmental Quality  
 Tim Little, Associate Region Engineer, MDOT-Grand Region  
 Barry Getzen, Inspector, Michigan State Police, Sixth District Headquarters  
 Betty Gajewski, Chair, Ottawa County Planning Commission  
 Cornelius VanderKam, Commissioner, Ottawa County Board of Commissioners  
 Robert Rinck, Commissioner, Ottawa County Board of Commissioners  
 Steve Austin, Sergeant, Ottawa County Sheriff's Department  
 Paul Geerlings, Drain Commissioner, Ottawa County  
 Larry Bruursema, Chair, Ottawa County Road Commission  
 Kent Rubley, Managing Director, Ottawa County Road Commission  
 Jerry Diekema, Operations Director, Ottawa County Road Commission  
 Wayne Kiel, Blueberry Heritage Farms  
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 Mark Knudsen, Director, Ottawa County Planning & Grants Department  
 Aaron Bodbyl-Mast, Planning & Grants Specialist, Ottawa County Planning & Grants Dept.  
 Carlos Garcia, Small Fruit Agent, Ottawa County MSU Extension  
 Ottawa County Road Commission Staff to Be Determine

C. City of Holland Proposed Master Plan Amendments

11. Discussion Items (8:10 p.m. – 8:25 p.m.)

A. M-104 Corridor Study (Update)

B. Non-Motorized Pathways (Update)

1. Current Law Regarding Use of Gas and Weight Tax for Non-Motorized Facilities

C. North/South Corridor Study (Update)

D. Ottawa County Development Plan (Update)

E. Standardized Zoning and Master Plan Maps (Update)

F. Olive Township Child Safety Measures in Zoning (Update)

G. Ottawa County Wireless Broadband Coalition (Update)

H. Request to Have Management Information Services (MIS) to Explore the Feasibility of Using Electronic Signatures on Documents

I. Bull's Eye Planning Training

12. Adjournment (8:25 p.m.)

