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**APPROVED  
OTTAWA COUNTY  
PLANNING COMMISSION**

**Wednesday, July 7, 2004 7:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** July 7, 2004

**PLACE:** Ottawa County Fillmore Complex, Board Room

**PRESENT:** John DeGrazia, Betty Gajewski, Jim Miedema, Bill Miller, Cornelius Vander Kam, Robert Rinck

**ABSENT:** None

**STAFF:** Mark Knudsen, Soonja Hixon, Paul Sachs

**GUESTS:** Joanne Marcetti, Grand Haven Township; John Hansen, Village of Spring Lake; Greg Chandler, Grand Rapids Press; Asher Pimpleton, Grand Haven Tribune; John Robbins Holland Sentinel

**Call to Order:**

Chair Betty Gajewski called the meeting to order at 7:00 p.m. A quorum was present to do business. Invocation was given by Bill Miller.

**Approval of the Agenda:**

**04-27 Motion:** To approve the July 7, 2004 Agenda with the following changes:

- Under Presentations, Add Item C, Urban County Smart Growth
- Under Action Items, Item A, Motion to read "To appoint a Wireless Broadband Taskforce for the purpose of determining the feasibility of creating a single, countywide, wireless broadband network that would be owned and operated by a consortium of private sector partners. The following individuals representing broadband providers, chambers of commerce, and local units of government are appointed as members of the Taskforce: (members listed with the addition of Sean McTaggart, (TriLine Solutions), Holland Area Chamber of Commerce
- Under Discussion Items, Add Item H, Correspondence from John Scholtz, Ottawa County Parks & Recreation Commission, regarding a letter from Dr. Dick Bloemendaal and the replacement of trees along Lakeshore Drive
- Under Discussion Items, Add Item I, House Bill No. 6047 entitled "Joint Municipal Planning Act"

Moved by: Miller  
**UNANIMOUS**

Supported by: Rinck

**Approval of the Minutes:**

**04-28 Motion:** To approve the minutes of the June 17, 2004 Ottawa County Planning

Moved by: DeGrazia                      Supported by: Rinck  
**UNANIMOUS**

**Announcements:**

A. Introductions

Betty Gajewski asked the members of the audience to introduce themselves.

**Presentations:**

- A. Spring Lake Village Downtown Development Plan  
John Hansen, Community Services Director, Spring Lake Village

John Hansen, Community Services Director, Spring Lake Village, provided a presentation on the Spring Lake Village Downtown Development Plan. John requested Ottawa County Planning Commission's support for the plan.

- B. North/South Corridor Study  
Mark Knudsen provided an overview of the North/South Corridor Study. The Planning Commission members were provided CD copies of the study in PDF format. Mark commended the eleven local units of government, Ottawa County Road Commission, Grand Valley Metro Council, and M-DOT, for their joint support and involvement in this study. He reported that each of the communities have been asked to pass a resolution supporting the recommendations of the North/South Corridor Study.
- C. Urban County Smart Growth  
Paul Sachs provided a brief presentation on the Urban County Smart Growth project. He discussed the goals, objectives, and primary components of the project. The project will focus on improving vibrancy, livability and aesthetic character in an urban community.

**Reports of Meetings Attended:**

John DeGrazia attended an Ottawa County Trails meeting. He said they are actively pursuing ways to raise funds for next year's projects.

Bill Miller attended a Farm Bureau meeting and a discussion was held regarding the Purchase of Development Rights (PDR) program. He also attended a conservation meeting and reported that traps have been set out in Ottawa County to monitor Emerald Ash Borer activity.

Betty Gajewski reported that she attended the Ottawa County Parks Commission meeting. One of the topics discussed was whether the Parks Department should provide a local match for a FEMA grant that would permit the purchase of flooding property along the Grand River. Mark Knudsen said he has met with Al VanderBerg and John Scholtz to discuss this issue. It does not appear this project would meet the vision or mission of the Parks Department. Betty also attended a presentation on the wireless broadband network system in Grand Haven.

Cornelius Vander Kam reported that he has attended several Ottawa County Road Salt Commission meetings. Jerry Diekema of the Ottawa County Road Commission was selected by the Road Commission for the position of "Salt Manager". He also reported that he would be attending the National Association of Counties convention in Phoenix, Arizona. He is involved with the Association's Air Quality Subcommittee as its Vice Chair.

Robert Rinck reported that he was out of the country for the month of June on a tour of Europe.

Jim Miedema attended a Grand Valley Metro Council meeting at Calvin College regarding green infrastructure.

Mark Knudsen reported that Planning Department planners would be attending the Michigan Zoning and Land Use Planning Conference on August 4-6, 2004. If any Planning Commissioners are interested in attending, they should contact the office within the next few days. Cornelius Vander Kam noted that a Planning Commission meeting was scheduled for August 4, 2004. The Planning Commission members rescheduled the meeting to August 11, 2004 at 7:00 p.m.

**Petitions and Communications:**

- A. FYI Folder

- B. Letter of correspondence to Scholten & Fant regarding their participation in the June 3, 2004 Advanced Site Plan Review Training
- C. City of Hudsonville's Resolution of Support to accept the findings contained in the North-South Corridor Study
- D. Wright Township's Resolution of Support to accept the findings contained in the North-South Corridor Study
- E. Letter of correspondence to Ronald Stonehouse, Director, Kent County Community Development Department, thanking him for his input concerning the Urban County designation
- F. Letter of correspondence to and from Crockery Township regarding rezoning of Parcels No. 70-04-100-022, 70-04-100-023, and 70-04-14-100-024 from Residential 1 to Agricultural 2

**04-29 Motion:** To receive for information Items A – F

Moved by: Vander Kam      Supported by: Rinck

**UNANIMOUS**

**Public Comments:**

Joanne Marcetti, Grand Haven Township, expressed some concerns she had with the Ottawa County Broadband Task Force Committee regarding the proposed membership. Mark Knudsen explained how the members were selected.

**Action Items:**

- A. Ottawa County Wireless Broadband Task Force Committee

**04-30 Motion:** To appoint a Wireless Broadband Taskforce for the purpose of determining The feasibility of creating a single, countywide, wireless broadband network that would be owned and operated by a consortium of private sector partners. The following individuals representing broadband providers, chambers of commerce, and local units of government are appointed as members of the Taskforce:

Terry Haveman, Sales Manager, Charter Communications  
 Art Miller, Planner, Spring Lake Township  
 Kirk Briggs, Building Inspector/Zoning Administrator, Park Township  
 Jack Hagedorn, Finance Director, Allendale Township  
 David Walters, Board of Public Works Manager, City of Zeeland  
 Randy Thelen, Lakeshore Advantage  
 Jan Richardson, Executive Director, Coopersville Area Chamber of Commerce  
 Ray Munson, ISG  
 Steve Langelier, Michwave Technologies  
 Mark Reisch, Internet 2000  
 Ken Steensma, Freedom Net Wireless  
 Fred Pieplow, Quantum Connections  
 Tim Maylone, Maylone Enterprises, Inc.  
 Tyler Van Houwelingen, Ottawa Wireless, Inc.  
 Ric Gajewski, IT Professional  
 Sean McTaggart, (TriLine Solutions), Holland Area Chamber of Commerce

Moved by: Rinck      Supported by: Miller

**UNANIMOUS**

- B. Village of Spring Lake's Draft Downtown Development Plan

**Motion:** To support the Village of Spring Lake's Downtown Development Plan

Moved by: Vander Kam      Supported by: Rinck

**UNANIMOUS**

- C. Rezoning Request by Cindy Ellis, on behalf of Richard Brolick, of Parcel No. 70-07-24-200-006 from

## Agricultural to Rural Preserve, in Grand Haven Charter Township

**Motion:** To support Cindy Ellis' rezoning request of Parcel No. 70-07-24-200-006 from Agricultural to Rural Preserve

Moved by: DeGrazia

Supported by: Vander Kam

**UNANIMOUS**

D. Termination of Thomas & Jillaine Wolfert's PA 116 Application No. 70-4723A-123108 in Zeeland Township

**Motion:** To not support the termination of PA 116 Application No. 70-4723A-123108 in Zeeland Township

Moved by: Vander Kam

Supported by: Miller

**UNANIMOUS**

E. Termination of Joe & Wilma Steenwyk's PA 116 Application No. 70-21906-123110 in Zeeland Township

**Motion:** To support the termination of PA 116 Application No. 70-21906-123110 in Zeeland Township

Moved by: Vander Kam

Supported by: DeGrazia

**UNANIMOUS**

### Discussion Items

A. Electronic Voting – Memo from Aaron Bodbyl-Mast to Greg Rappleye, Ottawa County Corporation Counsel

Mark Knudsen reported that Greg Rappleye, Ottawa County Corporation Council, said that the use of electronic voting could not be utilized by the Planning Commission.

B. Ottawa County Road Salt Commission (Update)

Mark Knudsen reported that the Road Salt Commission hopes to have a draft report of the final recommendations prepared by August 10, 2004. The main goals and objectives are to reduce road salt usage countywide by 25%, with a 75% reduction in salt usage in sensitive environmental areas such as blueberry farms.

C. Urban Smart Growth Program (Update)

(See Item C under Presentation)

D. Right-of-Way (ROW) Task Force (Update)

Mark Knudsen reported that a meeting was held last week with the Ottawa County Road Commission to review and discuss the standards for light poles and the planting of trees on narrower streets. He also said that the Road Commission is working very closely with Allendale Township on their Downtown Center project.

E. Ottawa County Trails (Update)

Mark Knudsen reported that Sara Schrader is working on a funding plan for bike trails and has prepared a draft "Ottawa County Trails" brochure. He asked the Planning Commission members to review the draft brochure and to provide comments/suggestions.

F. M-104 Corridor Study (Update)

Mark Knudsen reported that the final document should be completed within a few weeks and will be presented to the public in August 2004.

G. Robert B. Annis Water Resources Institute's Preliminary Watershed Assessment: Deer Creek Watershed

Mark Knudsen reported that the department received an assessment of the water quality at Deer Creek and copies were available to Planning Commissioners.

- H. Correspondence from John Scholtz, Ottawa County Parks & Recreation Commission, regarding a letter from Mr. Dirk Bloemendaal and the replacement of trees along Lakeshore Drive
- Mark Knudsen reported that Mr. Bloemendaal is concerned about the age of the trees along Lakeshore Drive and that many are starting to die. Mr. Bloemendaal would like to see a program initiated to replace the dying trees. Mark said the Planning Department would look further into this matter in the fall.
- I. House Bill No. 6047 entitled "Joint Municipal Planning Act"
- Mark Knudsen provided an overview of House Bill 6047 and said he would keep the Planning Commission members informed of legislation being passed regarding land use issues

## **Adjournment**

The meeting was adjourned at 9:35 p.m.

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## **Agenda**

1. Call to Order (7:00 p.m.)
2. Invocation
3. Approval of the Agenda for the July 7, 2004 Meeting
4. Approval of the Minutes from the June 17, 2004 Meeting
5. Announcements (7:05 p.m. – 7:15 p.m.)
  - A. Introductions
  - B. Reports of Meeting Attended
6. Presentations (7:15 p.m. – 7:40 p.m.)
  - A. Spring Lake Village Downtown Development Plan  
John Hansen, Community Services Director, Spring Lake Village
  - B. North/South Corridor Study
  - C. Urban County Smart Growth
7. Petitions & Communications (7:40 p.m. – 7:45 p.m.)
  - A. FYI Folder
  - B. Letter of correspondence to Scholten & Fant for their participation in the June 3, 2004 Advanced Site Plan Review Training
  - C. City of Hudsonville's Resolution of Support to accept the findings contained in the North-South Corridor Study
  - D. Wright Township's Resolution of Support to accept the findings contained in the

## North-South Corridor Study

E. Letter of correspondence to Ronald Stonehouse, Director, Kent County Community Development Department, thanking him for his input on the Urban County designation

F. Letter of correspondence to and from Crockery Township regarding rezoning of Parcels No. 70-04-100-022, 70-04-100-023, and 70-04-14-100-024 from Residential 1 to Agricultural 2

**Motion:** To receive for information Items A – F

8. Public Comments (3 Minutes Per Person) (7:45 p.m. – 7:55 p.m.)

9. Action Items (7:55 p.m. – 8:10 p.m.)

### A. Ottawa County Wireless Broadband Task Force Committee

**Motion:** To appoint a Wireless Broadband Taskforce for the purpose of determining the feasibility of creating a single, countywide, wireless broadband network that would be owned and operated by a consortium of private sector partners. The following individuals representing broadband providers, chambers of commerce, and local units of government are appointed as members of the Taskforce:

- Terry Haveman, Sales Manager, Charter Communications
- Art Miller, Planner, Spring Lake Township
- Kirk Briggs, Building Inspector/Zoning Administrator, Park Township
- Jack Hagedorn, Finance Director, Allendale Township
- David Walters, Board of Public Works Manager, City of Zeeland
- Randy Thelen, Lakeshore Advantage
- Jan Richardson, Executive Director, Coopersville Area Chamber of Commerce
- Ray Munson, ISG
- Steve Langelier, Michwave Technologies
- Mark Reisch, Internet 2000
- Ken Steensma, Freedom Net Wireless
- Fred Pieplow, Quantum Connections
- Tim Maylone, Maylone Enterprises, Inc.
- Tyler Van Houwelingen, Ottawa Wireless, Inc.
- Ric Gajewski, IT Professional
- Sean McTaggart, (TriLine Solutions), Holland Area Chamber of Commerce

### B. Village of Spring Lake's Draft Downtown Development Plan

**Motion:** To support/not support the Village of Spring Lake's Downtown Development Plan

C. Rezoning Request of Cindy Ellis, on behalf of Richard Brolick, of Parcel No. 70-07-24-200-006 from Agricultural to Rural Preserve, in Grand Haven Charter Township

**Motion:** To support/not support Cindy Ellis' rezoning request of Parcel No. 70-07-24-200-006 from Agricultural to Rural Preserve

D. Termination of Thomas & Jillaine Wolfert's PA 116 Application No. 70-4723A-123108 – Zeeland Township

**Motion:** To support/not support the termination of PA 116 Application No. 70-4723A-123108 in Zeeland Township

E. Termination of Joe & Wilma Steenwyk's PA 116 Application No. 70-21906-123110

**Motion:** To support/not support the termination of PA 116 Application No. 70-21906-123110 in Zeeland Township

10. Discussion Items (8:10 p.m. – 8:25 p.m.)

A. Electronic Voting – Memo from Aaron Bodbyl-Mast to Greg Rappleye, Ottawa County Corporation Counsel

B. Ottawa County Road Salt Commission (Update)

C. Urban Smart Growth Program (Update)

D. ROW (Right-of-Way) Task Force (Update)

E. Ottawa County Trails (Update)

F. M-104 Corridor Study (Update)

G. Robert B. Annis Water Resources Institute's Preliminary Watershed Assessment: Deer Creek Watershed

H. Correspondence from John Scholtz, Ottawa County Parks & Recreation Commission, regarding a letter from Mr. Dirk Bloemendaal and the replacement of trees along Lakeshore Drive

I. House Bill No. 6047 entitled "Joint Municipal Planning Act"

11. Adjournment (8:25 p.m.)