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**APPROVED
OTTAWA COUNTY
PLANNING COMMISSION**

**Tuesday, September 7, 2004 7:00 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: September 7, 2004

PLACE: Ottawa County Fillmore Complex, Board Room

PRESENT: John DeGrazia, Betty Gajewski, Bill Miller, Cornelius Vander Kam, Robert Rinck, Jim Miedema

ABSENT: None

STAFF: Mark Knudsen, Soonja Hixon, Paul Sachs

GUESTS: Greg Chandler, Grand Rapids Press; Asher Pimpleton, Grand Haven Tribune; John Robbins, Sentinel; Robert Monetza, Grand Haven Planning Commission; Roger Jonas, Ferrysburg Planning Commission; Erin Kilpatrick, City of Grand Haven; Dan Strikwerda, City of Hudsonville; Pauline Luben, City of Hudsonville

Call to Order:

Chair Betty Gajewski called the meeting to order at 7:00 p.m. A quorum was present to do business. Invocation was given by Jim Miedema.

Approval of the Agenda:

04-40 Motion: To approve the September 7, 2004 Agenda with the following changes:

- Under Petitions & Communications, Add Item D: Letter of correspondence to and from Wright Township regarding rezoning of Parcel Nos. 70-06-35-375-003 and 70-06-35-375-006 from Residential to Community Commercial
- Under Action Items, Item A, Add Motion to read as follows: To approve the City of Hudsonville as the community that will partner with the Ottawa County Planning Commission in implementing the Urban Smart Growth Demonstration Project with the stipulation that a joint public hearing be scheduled between the Hudsonville City Planning Commission and the Ottawa County Planning Commission to review the program components, and further, ensure that a majority of city residents attending the hearing express their support.
- Under Discussion Items, Add Item D: Michigan Society of Planning 2004 Annual Conference

Moved by: Rinck Supported by: Vander Kam

UNANIMOUS

Approval of the Minutes:

04-41 Motion: To approve the minutes of the August 11, 2004 Ottawa County Planning Commission meeting.

Moved by: Miedema Supported by: Rinck

UNANIMOUS

Announcements:

A. Introductions

Betty Gajewski asked the members of the audience to introduce themselves.

B. Reports of Meetings Attended

Cornelius Vander Kam reported that he attended the National Association of Counties Conference in Phoenix, Arizona, and the Macatawa Area Coordinating Council (MACC) Conference. Mr. Vander Kam said he was elected President of the Michigan Association of Counties. He also attended the final meeting of the Ottawa County Road Salt Commission.

Betty Gajewski attended the Parks & Recreation Commission Meeting and reported that the Parks Department is trying to secure a grant for the North Ottawa Dunes Preservation Project. A fund raiser is being held to raise a million dollars for the local match. She also reported the cooler summer temperatures have significantly reduced the revenues received from the parks along the lakeshore. Betty said that the Parks Department will be developing a hunting brochure that will contain information about hunting on properties owned and managed by Ottawa County. Also, the Parks staff is looking at invasive species and programs to remove from Ottawa County.

Jim Miedema had nothing to report.

John DeGrazia had nothing to report

Robert Rinck reported that he attended a meeting where the critical bridge funding project was discussed.

Petitions and Communications:

- A. FYI Folder
- B. Letter of correspondence to and from the City of Holland regarding Holland City's Adopted Master Plan Amendments
- C. Letter of correspondence to and from Georgetown Township regarding rezoning of Parcel No. 70-14-03-300-044 from Rural Residential (RR) to Low Density Residential (LDR)
- D. Letter of correspondence to and from Wright Township regarding rezoning of Parcel Nos. 70-06-35-375-003 and 70-06-35-375-006 from Residential to Community Commercial

04-42 Motion: To receive for information Items A – D

Moved by: DeGrazia

Supported by: Rinck

UNANIMOUS

Public Comments:

None

Action Items:

- A. Selection of Candidate for Participation in the Urban Smart Growth Program

04-43 Motion: To approve the City of Hudsonville as the community that will partner with the Ottawa County Planning Commission in implementing the Urban Smart Growth Demonstration Project with the stipulation that a joint public hearing be scheduled between the Hudsonville City Planning Commission and the Ottawa County Planning Commission to review the program components, and further, ensure that a majority of city residents attending the hearing express their support.

Moved by: Vander Kam

Supported by: Rinck

UNANIMOUS

- B. Ottawa County Road Salt Commission Report

04-44 Motion: To accept the final report "Recommendations for Salt Management" from the Ottawa County Road Salt Commission, and forward it to the full Board of Commissioners.

Moved by: DeGrazia

Supported by: Miedema

UNANIMOUS

Discussion Items

A. Lakeshore Drive Tree Inventory

Mark Knudsen reported that the Planning and Grants Department met with Ted Bosgraff and the Parks and Recreation Commission regarding the trees that are dying along Lakeshore Drive. Mark said that Aaron Bodbyl-Mast is conducting a tree inventory using the GSP system. Ann Colt of the Conservation District will be analyzing the trees for their health. After the analysis of the trees health, a meeting will be held with the Parks and Recreation Department and the Ottawa County Road Commission to determine how to address this issue and what the cost would be to replace the trees. Mark said that most of the trees are dying due to old age.

B. House Bill No. 5446

Mark Knudsen reported that House Bill 5446 mandates that a school official be appointed as a member of the Planning Commission. Mark said that the appointment will have to be filled at the next vacancy. Betty Gajewski and Jim Miedema's position are due to expire in January 2005. He discussed this matter with Al Vanderberg and there may be the possibility of adding another member to the Planning Commission. The added school official position will have to be approved by the Board of Commissioners.

C. Ottawa County Wireless Task Force Committee

Mark Knudsen said that two meetings have been held with the Ottawa County Wireless Task Force Committee. Ric Gajewski was elected as Chair and Jim Miedema is representing the Planning Commission. Mark said staff met with every wireless provider prior to the second meeting to look at various business models that could be implemented in Ottawa County. The Planning and Grants Department staff will be drafting a Request for Proposal (RFP). Mark said that the funds for creating a county-wide wireless broadband network will come from the "private sector".

D. Michigan Society of Planning 2004 Annual Conference

Mark Knudsen asked the Planning Commission members to contact Soonja Hixon if they want to attend the Michigan Society of Planning 2004 Annual Conference. The deadline for registration is September 21, 2004.

Adjournment

The meeting adjourned at 8:30 p.m.

Agenda

1. Call to Order (7:00 p.m.)
2. Invocation
3. Approval of the Agenda for the September 7, 2004 Meeting

4. Approval of the Minutes from the August 11, 2004 Meeting
5. Announcements (7:05 p.m. – 7:15 p.m.)
 - A. Introductions
 - B. Reports of Meeting Attended
6. Presentations (7:15 p.m. – 7:15 p.m.)
 - A. None Scheduled
7. Petitions & Communications (7:15 p.m. – 7:20 p.m.)
 - A. FYI Folder
 - B. Letter of correspondence to and from the City of Holland regarding Holland City's Adopted Master Plan Amendments
 - C. Letter of correspondence to and from Georgetown Township regarding rezoning of Parcel No. 70-14-03-300-044 from Rural Residential (RR) to Low Density Residential (LDR)

Motion: To receive for information Item A-C

8. Public Comments (3 Minutes Per Person) (7:20 p.m. – 7:30 p.m.)
9. Action Items (7:30 p.m. – 7:45 p.m.)
 - A. Selection of Candidate for Participation in the Urban Smart Growth Program
 - B. Ottawa County Road Salt Commission Report

Motion: To accept the final report "Recommendations for Salt Management" from the Ottawa County Road Salt Commission, and forward it to the full Board of Commissioners

10. Discussion Items (7:45 p.m. – 8:00 p.m.)
 - A. Lakeshore Drive Tree Inventory
 - B. House Bill No. 5446
 - C. Ottawa County Wireless Task Force Committee (Update)
11. Adjournment (8:00 p.m.)