

**APPROVED
OTTAWA COUNTY
PLANNING COMMISSION**

**Wednesday, June 1, 2005 7:00 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: June 1, 2005

PLACE: Ottawa County Fillmore Complex, Board Room

PRESENT: John DeGrazia, Betty Gajewski, Robert Rinck, Jim Miedema, Bill Miller, Cornelius Vander Kam

ABSENT: Soonja Hixon

STAFF: Mark Knudsen, Aaron Bodbyl-Mast

GUESTS: Joanne Marcetti, Grand Haven Township, Greg Chandler, Grand Rapids Press; Nate Thompson, Grand Haven Tribune;

Call to Order:

Chair Gajewski called the meeting to order at 7:00 p.m. A quorum was present to do business. Invocation was given by Robert Rinck.

Approval of the Agenda:

Mark Knudsen requested that "Countywide Corridor Plan" be added to the agenda as Item F, under Discussion Items. Based on this request, the following motion was made:

Motion: To approve the revised June 1, 2005 Agenda as proposed.

Moved by: DeGrazia

Supported by: Vander Kam

UNANIMOUS

Approval of the Minutes:

Motion: To approve the minutes of the March 28, 2005 meeting.

Moved by: Scholten

Supported by: DeGrazia

UNANIMOUS

Announcements

A. Introductions

Betty Gajewski asked the members of the audience to introduce themselves.

B. Reports of Meetings Attended

Bob Rinck reported on meetings he had attended for the Michigan Association of Counties.

Bill Miller provided updates on developments related to the Emerald Ash Boer and the Gypsy Moth.

Betty Gajewski provided an update on Parks Commission activities. She stated that the Commission had decided to increase its contribution to the Lakeshore Drive Paved Shoulder Project. She also reported on the Park 12 mediation process and the Park Commission policy regarding dogs in Rosy Mound Natural Area.

John DeGrazia reported on meetings and the planning efforts of North Bank Communities, which include the City of Ferrysburg, the Village of Spring Lake and Crockery and Spring Lake Townships.

Gary Scholten said he had attended numerous school board meeting. He reported that a major issue for schools was funding for infrastructure.

Jim Meidema had no report.

Cornie Vander Kam reported on meetings he had attended related to Homeland Security.

Presentations

- A. Joanne Marcetti, Grand Haven Township – “Grand Haven Township Overlay District Design Manual”

Joanne Marcetti provided an overview of the Design Manual developed by Grand Haven Township to explain the purpose and requirements of the U.S. 31/M-45 Overlay District. She explained that the Design Manual was intended to be primarily visual guide to assist developers in the design of their developments along these corridors.

Petitions & Communications

- A. FYI Folder
- B. City of Holland’s Hospital Area Neighborhood Plan
- C. Letter of correspondence dated April 1, 2005, to Chester Township regarding the PA 116 Application for Termination of Floyd & Doanne Link’s property
- D. Letter of correspondence dated April 6, 2005, to law firms distributing a Request for Proposal to provide legal services as part of the coordinated countywide broadband network in Ottawa County
- E. Letter of correspondence dated April 7, 2005, to local units of government, chambers of commerce, and the Wireless Taskforce Committee members, regarding the status of the countywide broadband initiative
- F. Letter of correspondence dated April 12, 2005, to local units of government and wireless providers distributing the Request for Proposal to deploy a coordinated countywide broadband network in Ottawa County
- G. Letter of correspondence dated April 19, 2005, to Polkton Charter Township regarding PA 116 Application for Farmland Agreement for Parcel Number 70-05-04-200-003 and 70-05-05-400-001
- H. Letter of correspondence dated April 25, 2005, to telecommunications consultants distributing a Request for Proposal provide engineering services as part of the network initiative.
- I. Letter of correspondence dated April 28, 2005, to City of Coopersville acknowledging receipt of their notice to update the City of Coopersville Master Plan
- J. Letter of correspondence dated May 3, 2005, to architectural firms regarding their proposal to participate in the Urban Smart Growth Project for the City of Hudsonville
- K. Letter of correspondence dated May 4, 2005, to Miller & Van Eaton and Clark Hill, regarding their proposal to provide legal services related to the deployment of a coordinated countywide broadband network

- L. Letter of correspondence dated May 9, 2005, to all wireless providers regarding the questions to the Request for Proposal (RFP) to deploy a coordinated countywide broadband network in Ottawa County
- M. Letter of correspondence and packet of materials dated May 10, 2005, to the seven interested wireless providers to assist with their proposals to deploy a coordinated countywide broadband network in Ottawa County
- N. Letter of correspondence dated May 13, 2005, to wireless providers regarding the deadline extension to submit a Request for Proposal (RFP) to deploy a coordinated countywide broadband network in Ottawa County
- O. Letter of correspondence dated May 13, 2005, to Robinson Township regarding projected cost share amounts for the Ottawa County Wireless Broadband Project

Motion: To receive for information Items A-O

Moved by: Meidema

Supported by: Vander Kam

UNANIMOUS

Public Comments

Joanne Marcetti informed the Planning Commission that Grand Haven Township had passed a revised lighting ordinance. According to Joanne, the ordinance was based on a model ordinance developed by the Dark Sky Association. The ordinance divides the township into zones which are used to determine the intensity of lighting allowed for a new development. She also stated that the ordinance simplifies the process for verifying conformance with the lighting standards once the development is completed.

Joanne Marcetti reported that Grand Haven Township and other Tri-Cities communities are working with the North Ottawa Community Hospital to review ambulance service for the area. She explained that the service is experiencing financial difficulties and that the local units of government in the Tri Cities will be responsible for covering any deficits that arise. She also reported that she is part of a task force working to find a solution to this problem

Action Items

- A. Proposed Rezoning of Parcel #70-14-31-200-067 from Industrial (I) to Low Density Residential (LDR) in Georgetown Township

Mark explained that a local public hearing had not yet occurred for this proposed rezoning. According to state statute, the County Planning Commission should comment following the public hearing. Therefore, Mr. Knudsen requested that this item be tabled until the next meeting.

Motion: To table the review of the rezoning request of Parcel #70-14-31-200-067 from Industrial (I) to Low Density Residential (LDR) in Georgetown Township.

Moved by: Scholten

Supported by: Rinck

UNANIMOUS

Discussion Items

- A. City of Holland Master Plan Update – South End Area

Mark explained that the County would not be performing a review of this Master Plan Update because the study area was not located with the borders of Ottawa County.

- B. Ottawa County Wireless Task Force Committee

Mark reported that the deadline for applicants to submit Request-for-Proposals (RFPs) for the Wireless project had been extended until June 15th. He explained that extension was prompted by the need to provide potential applicants with additional information regarding possible locations for antennas on publicly owned property.

- C. Weekly Newsletter

Mark inquired whether the Planning Commission would like to him to continue sending a weekly newsletter on Planning Department activities. The Planning Commission indicated that the information in the newsletter was useful and that they would like to continue to receive the newsletters.

D. Urban Smart Growth Demonstration Project

Mark reported that the Planning Department has verbally agreed to work with Nederveld Associates to develop visually-based architectural guidelines for the project. Mark also reported that the Planning Department has received verbal notification of being awarded a "Small-Town" grant from Michigan State University. He explained MSU will perform digital rendering for the project and that they will be coordinating with Nederveld Associates.

E. Lakeshore Bike Path Funding (Update)

Mark explained that the cost of the paved shoulder on Lakeshore Drive between Fillmore Street and Croswell Street had been reduced. He also reported that based on a Parks Commission decision to increase their contribution, fund-raising for the project was now completed.

F. Countywide Corridor Plan

Mark reported that the Ottawa County Planning Department is developing a Countywide Corridor Plan. The purpose of the plan is to identify and prioritize corridors for future studies similar to the North/South and M-104 Corridor Studies. Aaron Bodbyl-Mast explained that the corridors identified in the plan were categorized into three areas: primary, aesthetic preservation, and legacy corridors. Primary corridors were selected based on their status as existing or potential primary north/south or east/west routes. Aesthetic preservation corridors include limited access highways while legacy corridors include routes with exceptional natural features. Potential elements of these studies include recommendations for capital improvement, access management, aesthetic preservation and improvement, and land use and zoning. Mark said that the draft plan will be presented to the Ottawa County Road Commission and other regional transportation agencies for their review and input.