

**APPROVED
OTTAWA COUNTY
PLANNING COMMISSION**

**Monday, August 22, 2005 7:00 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: August 22, 2005

PLACE: Ottawa County Fillmore Complex, Board Room

PRESENT: Bill Miller, John DeGrazia, Betty Gajewski, Jim Miedema, Robert Rinck, Cornelius VanderKam, Gary Scholten

ABSENT: None

STAFF: Mark Knudsen, Soonja Hixon, Chris Clement

GUESTS: Peggy Weick, Ottawa Conservation District; Rich Houtteman, City of Coopersville

Call to Order:

The meeting was called to order at 7:05 p.m. by Chair Gajewski. A quorum was present to do business. Invocation was given by Cornelius VanderKam.

Approval of the Agenda:

05-17 Motion: To approve the August 22, 2005 Agenda

Moved by: Vander Kam

Supported by: Rinck

UNANIMOUS

Approval of the Minutes:

05-18 Motion: To approve the minutes of the June 1, 2005 meeting with the following amendment: Add Gary Scholten to the "Present" category

Moved by: Rinck

Supported by: Vander Kam

UNANIMOUS

Announcements:

A. Introductions

Chair Gajewski introduced members of the audience.

B. Reports of Meetings Attended

Gary Scholten attended several school contract negotiation meetings.

John DeGrazia attended the North Bank meeting that was held at Spring Lake Township.

Jim Miedema attended the "Michigan State Advanced Citizen Planner".

Bill Miller attended a Wright Township.

Cornelius VanderKam attended the National Association of Counties conference. The main topics discussed were air and water quality. He also attended a convention held at Mackinac Island. Mr. VanderKam reported that he is on a new County Board Committee, which will be reviewing Purchase Development Rights (PDR) Programs.

Robert Rinck also attended the convention held at Mackinac Island.

Betty Gajewski attended the Parks and Recreation Committee meeting. She provided an update on the Park 12 properties. The Parks Committee is seeking public input on the Pigeon Creek Park horse trail. She also reported that a "Friends of the Ottawa County Parks" has been formed.

Presentations:

A. Peggy Weick, Ottawa Conservation District – Watershed Planning

Peggy Weick conducted a presentation on "Watershed/Water Quality". She is interested in creating a pilot project for use by Ottawa County municipal planners. Her proposal included educating present and future planners by providing training classes, developing a website-based tool that contains links on watershed/water quality information, along with a reference library with links to planning information. Peggy asked the Planning Commission members for any additional input they might have regarding this project.

B. Rich Houtteman, Assistant City Manager and Zoning Administrator, City of Coopersville - Coopersville Vacant Land Use Plan

Rich Houtteman, City of Coopersville, provided a brief overview on the City of Coopersville's proposed Vacant Land Use Plan.

Petitions & Communications

A. FYI Folder

Gary Scholten asked if it was possible to have the FYI articles sent to them on a weekly basis. Mark Knudsen said he would have a staff meeting to determine how to handle the FYI's in the future.

B. Letter of correspondence dated May 16, 2005, to local area Chambers of Commerce regarding the status of the Countywide Wireless Broadband Network Initiative

C. Letter of correspondence dated May 18, 2005, to Spring Lake Township regarding the Heritage or Historical Route Designations that could be used to preserve Leonard Street's scenic and historic assets

D. Letter of correspondence dated May 18, 2005, to Civitium and Scientel Wireless, regarding their proposal to provide an independent engineering analysis for the Countywide Wireless Broadband Network Initiative

E. Letter of correspondence dated June 7, 2005, to M.C. Smith Associates and Architectural Group, Inc., regarding receipt of Park Township's Park and Recreation Plan

F. Letter of correspondence dated June 8, 2005, to City of Holland regarding receipt of the proposed amendments to the City of Holland Master Plan – South End

G. Letter of correspondence dated June 13, 2005, to wireless providers regarding the formation of a Broadband Access Network Coordination (BANC) group

H. Letter of correspondence dated June 17, 2005, to Grand Valley Metro Council, West Michigan Shoreline Regional Development Commission, and Macatawa Area Coordinating Council, requesting background information needed for a presentation on transportation issues being prepared for the Ottawa County Board of Commissioners

- I. Letter of correspondence dated June 24, 2005, to Michigan State University, regarding the Addendum to the Scope of Work for the Small Town Design Initiative (STDI) in the City of Hudsonville
- J. Letter of correspondence dated July 1, 2005, to Chester Township regarding receipt of the proposed amendment to the Chester Township Zoning Ordinance
- K. Letter of correspondence dated July 1, 2005, to the County of Albemarle, Charlottesville, Virginia, regarding the scratch-n-sniff manure brochure
- L. Letter of correspondence dated July 6, 2005, to Chester Township regarding the proposed rezoning of Parcel No. 70-01-32-100-001
- M. Letter of correspondence dated July 22, 2005 to Georgetown Township regarding proposed rezoning of Parcel No. 70-14-31-200-067
- N. Letter of correspondence dated July 26 2005 to Georgetown Township regarding proposed rezoning of Parcel No. 70-14-22-450-016 and Parcel No. 70-14-22-450-17
- O. Letter of correspondence dated August 5, 2005 to Wright Township regarding the proposed amendment to Ordinance No. 5
- P. Letter of correspondence dated August 5, 2005 to Wright Township regarding receipt of the amendment to the Zoning Ordinance that was passed by the Township Board on May 13, 2005

5-19 Motion: To receive for information Item A- P

Moved by: DeGrazia

Supported by: Rinck

UNANIMOUS

Public Comments

None

Action Items

- A. Proposed Vacant Land Use Plan Addition to the City of Coopersville's Master Plan

5-20 Motion: To support the proposed vacant land use plan addition to the City of Coopersville's Master Plan

Moved by: Scholten

Supported by: Vander Kam

UNANIMOUS

- B. Rezoning Request of Tony and Connie Martinez, of Parcel No. 70-04-30-300-013 from Agricultural to Residential, in Crockery Township

5-21 Motion: To support Tony and Connie Martinez's rezoning request of Parcel No. 70-04-30-300-013 from Agricultural to Residential

Moved by: Vander Kam

Supported by: DeGrazia

UNANIMOUS

Discussion Items

- A. Bull's Eye Planning Award

Mark Knudsen sought input from the Planning Commission members on innovative planning projects that would qualify for the Bull's Eye Planning Award. One suggestion was the City of Coopersville's roundabout. John DeGrazia also suggested

Spring Lake Township for their Wetlands Ordinance.

B. Annual Report

Mark Knudsen provided a brief overview of the Ottawa County Planning and Grants Department's Annual Report.

C. Environmental Data Book

It was decided this item would be discussed at the next Planning Commission meeting due to insufficient time.

D. Countywide Corridor Plan

It was decided this item would be discussed at the next Planning Commission meeting due to insufficient time.

E. Allegan & Ottawa Counties Shoreline Communities Study – June 2005

Mark Knudsen said he would provide a copy of the study to any member wishing to receive one.

The meeting adjourned at 9:22 p.m.

Agenda

1. Call to Order (7:00 p.m.)

2. Invocation

3. Approval of Agenda for the August 22, 2005 Meeting

4. Approval of the Minutes from the June 1, 2005 Meeting

5. Announcements (7:10 p.m. - 7:20 p.m.)

A. Introductions

B. Reports of Meetings Attended

6. Presentations (7:20 p.m. - 7:50 p.m.)

A. Peggy Weick, Ottawa Conservation District – Watershed Planning

B. Rich Houtteman, Assistant City Manager and Zoning Administrator, City of Coopersville - Coopersville Vacant Land Use Plan

7. Petitions & Communications (7:50 p.m. – 7:55 p.m.)

A. FYI Folder

B. Letter of correspondence dated May 16, 2005, to local area Chambers of Commerce regarding the status of the Countywide Wireless Broadband Network Initiative

C. Letter of correspondence dated May 18, 2005, to Spring Lake Township regarding the Heritage or Historical Route Designations that could be used to preserve Leonard Street's scenic and historic assets

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an independent engineering analysis for the Countywide Wireless Broadband Network Initiative

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Motion: To receive for information Item A- P

8. Public Comments (3 Minutes Per Person) (7:55 p.m. – 8:05 p.m.)

9. Action Items (8:05 p.m. – 8:20 p.m.)

A. Proposed Vacant Land Use Plan Addition to the City of Coopersville's Master Plan

Motion: To support/not support the proposed vacant land use plan addition to the City of Coopersville's Master Plan

B. Rezoning Request of Tony and Connie Martinez, of Parcel No. 70-04-30-300-013 from Agricultural to Residential, in Crockery Township

Motion: To support/not support Tony and Connie Martinez's rezoning request of Parcel No. 70-04-30-300-013 from Agricultural to Residential

10. Discussion Items (8:20 p.m. – 8:45 p.m.)

A. Bull's Eye Planning Award

- B. Annual Report
 - C. Environmental Data Book
 - D. Countywide Corridor Plan
 - E. Allegan & Ottawa Counties Shoreline Communities Study – June 2005
11. Other Items (8:45 - 8:55)
- A. Photograph Session of the Ottawa County Planning Commission members to update the Planning and Grants Department Web Page
12. Adjournment (8:55 p.m.)